



# CABINET AND COMMISSIONERS' DECISION MAKING MEETING

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**Monday, 26 June 2017**

**10.00 a.m.**

**Council Chamber, Town Hall,  
Moorgate Street, Rotherham. S60 2TH**

**Cabinet Members:-**

Leader of the Council  
Deputy Leader of the Council  
Adult Social Care and Health Portfolio  
Corporate Services and Finance Portfolio  
Housing Portfolio  
Jobs and the Local Economy Portfolio  
Neighbourhood Working & Cultural Services Portfolio  
Waste, Roads and Community Safety Portfolio

Councillor Chris Read  
Councillor Gordon Watson  
Councillor David Roche  
Councillor Saghir Alam  
Councillor Dominic Beck  
Councillor Denise Lelliott  
Councillor Taiba Yasseen  
Councillor Emma Hoddinott

**Commissioners:-**

Commissioner Patricia Bradwell  
Commissioner Julie Kenny  
Commissioner Mary Ney

## **CABINET AND COMMISSIONERS' DECISION MAKING MEETING**

**Venue:** Town Hall, The Crofts,  
Moorgate Street,  
Rotherham. S60 2TH

**Date:** Monday, 26th June, 2017

**Time:** 10.00 a.m.

### **A G E N D A**

**1. Apologies for Absence.**

To receive apologies of any Member or Commissioner who is unable to attend the meeting.

**2. Declarations of Interest.**

To invite Councillors and Commissioners to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

**3. Questions from Members of the Public.**

To receive questions from members of the public who wish to ask a general question.

**4. Minutes of the previous meeting held on 15 May 2017 (Pages 1 - 6)**

To receive the record of proceedings of the Cabinet and Commissioners' Decision Making Meeting held on 15 May 2017.

**5. Exclusion of the Press and Public.**

If necessary, the Chair to move the following resolution:-

That under Section 100(A) 4 of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006.

## **DECISION FOR COMMISSIONER KENNY**

### **6. Demolition of Charnwood House, Swinton and Inclusion in the Capital Programme (Pages 7 - 13)**

Report of the Strategic Director of Regeneration and Environment

Cabinet Member: Councillor Lelliott (in advisory role)  
Commissioner: Kenny

Recommendation:

That the demolition of Charnwood House at Swinton be approved.

## **DECISIONS FOR CABINET**

### **7. Council Plan 2017 - 2020 (Pages 14 - 49)**

Report of the Chief Executive

Cabinet Member: Councillor Read  
Commissioner: Ney (in advisory role)

Recommendation:

That Cabinet recommend the Council Plan for 2017-2020 to Council for approval.

### **8. Appointment of Councillors to Serve on Outside Bodies (Pages 50 - 58)**

Report of the Assistant Chief Executive

Cabinet Member: Councillor Read  
Commissioner: Ney (in advisory role)

Recommendation:

That Councillors be appointed to serve on Outside Bodies as detailed on the list in Appendix A.

**9. Proposal to increase Hackney Carriage Tariffs (Pages 59 - 69)**  
Report of the Strategic Director of Regeneration and Environment

Cabinet Member: Councillor Hoddinott  
Commissioner: Ney (in advisory role)

Recommendations:

1. That the requested increase in tariffs 1, 2 and 3 be approved.
2. That the requested amendments to the incremental distance charge or 'drop' across all tariffs be refused.
3. That the requested introduction of a 'large group surcharge' and an increased soiling charge be approved.
4. That following the period of consultation, if no objections are received or any objections received are subsequently withdrawn, then the proposed tariff advertised will take immediate effect.
5. That following the period of consultation, should any objections be received, a report is brought back to Cabinet.

**10. Rotherham Local Plan: Additional Consultation on the Sites and Policies Document (Pages 70 - 101)**  
Report of the Strategic Director of Regeneration and Environment

Cabinet Member: Councillor Lelliott  
Commissioner: Kenny (in advisory role)

Recommendation:

That the commencement of public consultation on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area be approved.

**11. Acquisition of 3-7 Corporation Street, Rotherham (Pages 102 - 109)**

Report of the Strategic Director of Regeneration and Environment

Cabinet Member: Councillor Lelliott  
Commissioner: Kenny (in advisory role)

Recommendations:

1. That in accordance with the emerging Town Centre Masterplan and the emerging Local Plan, the burnt out buildings, comprising 3-7 Corporation Street, Rotherham be acquired by the Council to facilitate the redevelopment of the site.
2. That the Assistant Director of Planning, Regeneration and Transportation continue to attempt to contact the owners of 3-7 Corporation Street, Rotherham with a view to acquiring the site by agreement if possible.
3. That the Assistant Director of Planning, Regeneration and Transportation procure a developer partner to produce a development scheme in relation to 3-7 Corporation Street, Rotherham and a further report be submitted to Cabinet/Commissioners regarding proposals for the site.
4. That if the Assistant Director of Planning, Regeneration and Transportation is unable to negotiate an acceptable acquisition of the site and is unable to persuade the owner to bring forward a suitable development proposal for the site, a further report will be submitted in relation to possibly acquiring the site by compulsory purchase.

**12. The Rotherham Integrated Health and Social Care Place Plan (Pages 110 - 122)**

Report of the Strategic Director of Adult Care and Housing

Cabinet Member: Councillor Roche  
Commissioner: Ney (in advisory role)

Recommendation:

That the content of the Rotherham Integrated Health and Social Care Place Plan be noted and the priorities and delivery of outlined activity be supported.

**13. Recommendations from Overview and Scrutiny Management Board**

To receive a report detailing the recommendations of the Overview and Scrutiny Management Board in respect of items subject to pre-decision scrutiny on 21 June 2017:

- Council Plan 2017 – 2020
- Rotherham Local Plan: Additional Consultation on the Sites and Policies Document
- Acquisition of 3 – 7 Corporation Street, Rotherham
- The Rotherham Integrated Health and Social Care Place Plan

A handwritten signature in black ink, reading "Sharon Kemp." The signature is written in a cursive, flowing style.

**SHARON KEMP,**  
Chief Executive.

**CABINET/COMMISSIONERS'  
DECISION MAKING MEETING  
Monday, 15th May, 2017**

Present:- Councillor Read (in the Chair); Commissioner Kenny and Commissioner Ney, Councillors Alam, Beck, Hoddinott, Lelliott, Watson and Yasseen.

Also in attendance Councillor Steele, Chairman of the Overview and Scrutiny Management Board.

Apologies for absence were received from Commissioner Bradwell and Councillor Roche.

**207.       DECLARATIONS OF INTEREST**

There were no Declarations of Interest to report.

**208.       QUESTIONS FROM MEMBERS OF THE PUBLIC**

(1)     A member of the public referred to a 270 signature petition which she was wishing to submit asking about what measures could the Council take to safeguard children crossing outside Thrybergh Primary School. There had been a number of near misses at the traffic crossing and vehicles failing to stop.

Councillor Read, Leader of the Council, advised on the Council's procedure for handling petitions and suggested the petition referred to be handed in to the Chief Executive.

Councillor Watson, Deputy Leader, explained he would check the figures and ascertain if this request met the criteria for a crossing patrol. Some schools, where the criteria was not met, continued to meet the funding required for a school crossing patrol themselves. However, if the petition could be left he would make the necessary investigations and report back in writing.

In a supplementary question the member of the public also asked if the Council would create 20 mph zone outside Thrybergh Primary School so that approaching vehicles were aware of the school location and the zebra crossing used by children.

Councillor Read, The Leader, confirmed the details would be looked into and an answer provided in writing.

Councillor Watson, Deputy Leader, confirmed he was not familiar with these particular areas, but would investigate further and report back.

Councillor Hoddinott, Cabinet Member for Waste, Roads and Community Safety, advised of the Council's ambition to secure a 20 mph zone outside

every eligible school in Rotherham and a programme to do this was currently in place. She gave an undertaking to check this out further for Thrybergh Primary.

(2) A member of the public alluded to the suggested funding of school crossing patrols by the schools, but advised how the budgets for Thrybergh Primary School had been slashed. She asked if the Council was prepared to reconsider funding a school crossing patrol to safeguard the safety of Thrybergh children.

Councillor Watson, Deputy Leader, explained it was a similar picture for all schools across the borough with the cuts to the formula funding. The Council too were affected by the cuts to the funding it received, but he gave his assurance he would investigate and report back.

**209. MINUTES OF THE PREVIOUS MEETING HELD ON 10 APRIL 2017**

**Resolved:-** That the minutes of the Cabinet and Commissioners' Decision Making Meeting held on 10<sup>th</sup> April, 2017, be agreed as a true and correct record of the proceedings.

**210. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Consideration was given to the report which detailed the outcome of the meeting of the Overview and Scrutiny Management Board held on 5th May, 2017 to scrutinise the following reports on this agenda for consideration.

- Property Asset Management Strategy and Policy.
- Building Stronger Communities.
- Flag Protocol for Riverside House and Rotherham Town Hall.

Having reviewed the papers and the recommendations, the Board made its resolutions, which would be considered, taken account of and incorporated as part of the decision making on each report on this agenda.

**Resolved:-** That Cabinet and Commissioners have regard to the views of the Overview and Scrutiny Management Board when making decisions in respect of the above matters.

**211. ASSET MANAGEMENT POLICY AND STRATEGY**

Consideration was given to the report which set out in detail how the Council's Land and Property Assets were not only buildings that supported service delivery, but valuable assets that could further the delivery of the Council's plans and objectives, particularly in achieving a



modern, efficient Council.

This report defined the proposed Council Policy and Strategy to guide the use of the Council's Land and Property Assets. It proposed the Council's approach to the management, usage and development of the Council's Land and Property Assets in supporting the Council's Corporate Plan and the Asset Management Improvement Plan.

The report also proposed that the Council adopted the five Asset Management Policy Principles described below for the management and development of the Council's Land and Property:-

- Asset Management Principle 1 (AMP1): Enabling delivery of the Council's services and priorities.
- Asset Management Principle 2 (AMP2): Supporting Economic Growth, Housing Growth and Town Centre Regeneration.
- Asset Management Principle 3 (AMP3): Maximising the opportunities that are available through the 'one public estate'.
- Asset Management Principle 4 (AMP4): Developing growth income from commercial/non-operational activities.
- Asset Management Principle 5 (AMP5): Maximising the range of benefits through the commissioning of property projects and property services.

The expected outputs and the Asset Management Strategy to achieve these outputs was contained and set out in detail as part of Appendix 1.

The Assessment Management Policy and Strategy would create the opportunity to work with partners and develop partnership arrangements alongside the new areas of governance created for housing and regeneration.

As part of the pre-scrutiny process the Overview and Scrutiny Management Board had supported the recommendations, but suggested an update report be submitted in November, 2017 detailing the link between this Strategy and the Medium Term Financial Strategy.

**Commissioner Kenny agreed:-** (1) That the Asset Management Policy and Strategy be approved.

(2) That the Asset Management Policy and Strategy be referred to Council.

(3) That an update report be submitted to the Overview and Scrutiny Management Board in November, 2017 detailing the link between this Strategy and the Medium Term Financial Strategy.

**212. BUILDING STRONGER COMMUNITIES**

Consideration was given to the report which detailed how organisations and agencies across Rotherham were working to support stronger, more cohesive and inclusive local communities. The Council's work in this area was a key priority within the Rotherham Improvement Plan, which called for the development of a corporate policy statement on community cohesion.

Other partners, were all seeking to work in the interests of building stronger communities so that the needs of different areas and demographic groups were better understood and services could be better targeted.

The draft "Building Stronger Communities" Strategy appended to this report aimed to provide clear direction for a number of workstreams broadly focused on the cohesion/stronger communities agenda. A draft action plan was also attached setting out a range of actions and milestones across the strategy's key themes, which were:-

- A strong civic community and pride of place.
- Bringing people together.
- Our rights and responsibilities towards each other.
- Expanding opportunity and economic security.

Whilst acknowledging the Council's central role in relation to community cohesion, the strategy had a clear emphasis on partnership working and – critically – on meaningfully engaging with local communities so that they could help shape the approach.

It was proposed, therefore, that a Stronger Communities Forum (SCF) was established. This would be chaired by the Council Leader, reflecting the Council's pivotal community leadership role, but with membership primarily comprised of community representatives as well as partner public service organisations.

The need for a small grants programme was also identified in the action plan. An application for external funding had been made to resource this programme, which would be overseen by the Stronger Communities Forum. Rotherham Together Partnership had also agreed an additional fund for the programme.

Councillor Hoddinott, Chair of the Safer Rotherham Partnership, welcomed this document and highlighted the work taking place which underpinned much of this Strategy and a number of projects which were being supported.

Councillor Yasseen also welcomed this document as it provided clarity and a sense of direction and facilitates working together to support stronger, more cohesive and inclusive local communities and neighbourhoods.

As part of the pre-scrutiny process the Overview and Scrutiny Management Board supported the recommendations to Cabinet.

**Resolved:-** (1) That the draft Building Stronger Communities Strategy be agreed, subject to any amendments.

(2) That the establishment of a Stronger Communities Forum within the structures of Rotherham Together Partnership, to be chaired by the Leader of the Council, be endorsed.

(3) That the establishment of a Building Stronger Communities small grants fund, to be overseen by the Forum be endorsed.

## **213. FLAG PROTOCOL FOR RIVERSIDE HOUSE AND ROTHERHAM TOWN HALL**

Consideration was given to the report that detailed how, following a number of enquiries and requests to fly alternative flags, a protocol had been prepared to establish a calendar of dates on which flags should be flown, the circumstances of how those flags should be flown and any associated decision making in respect of flying flags outside of the terms of the protocol.

Whilst the general principle applied by the Authority was the follow the advice provided by Central Government, a framework for local decision making in respect of the flying of flags would assist in the determination of any additional requests.

This report, therefore, sought the approval and adoption of a protocol to govern the flying of flags at Riverside House and Rotherham Town Hall.

As part of the pre-scrutiny process the Overview and Scrutiny Management Board had supported the recommendations, subject to the schedule of dates for flying flags to make provision for the Union Flag to be flown always as the principal flag.

**Resolved:-** (1) That the Flag Protocol for Riverside House and Rotherham Town Hall be approved and adopted.

(2) That the schedule of dates for flying flags make provision for the Union Flag to be flown always as the principal flag.

**214. DATE AND TIME OF NEXT MEETING**

**Resolved:-** That the date and time of the next Cabinet and Commissioners' Decision Making Meeting, currently scheduled for Monday, 12th June, 2017 be re-scheduled to be held on Monday, 26th June, 2017 at 10.00 a.m.

## **Summary Sheet**

### **Council Report**

Cabinet and Commissioner Decision Making Meeting – 26 June 2017

**Title:** Demolition of Charnwood House, Swinton and Inclusion in the Capital Programme

### **Is this a Key Decision and has it been included on the Forward Plan?**

No, but it has been included on the Forward Plan

### **Strategic Director Approving Submission of the Report**

Damien Wilson – Strategic Director Regeneration and Environment

### **Report Author(s)**

Paul Smith – Head of Asset Management

Stuart Carr – Facilities Manager, Asset Management

### **Ward(s) Affected**

Swinton

## **Summary**

Charnwood House, Swinton is a former adult residential unit and day care centre which has been declared surplus to requirements by the Learning and Disability Service in Adult Care.

The property is now vacant, in a poor condition and provisionally included in the regeneration proposals currently being progressed for Swinton. In addition to this, the vacated property is attracting anti-social behavior and acts of vandalism.

A range of options have been considered including re-use by another Directorate in the Council, letting or sale to a third party and demolition for consideration as part of the wider regeneration proposals.

## **Recommendations**

That the demolition of Charnwood House at Swinton be approved.

## **List of Appendices Included**

Appendix A - site plan

## **Background Papers**

None

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Asset Management Board – 18 April 2017

Overview and Scrutiny Management Board – 21 June 2017

**Council Approval Required**

No

**Exempt from the Press and Public**

No

**Title:** Demolition of Charnwood House, Swinton and Inclusion in the Capital Programme.

**1. Recommendation**

- 1.1 That the demolition of Charnwood House at Swinton be approved.

**2. Background**

- 2.1 Charnwood House is a former care home and was latterly a day care centre for Adults with Learning Difficulties. The Learning and Disability service has recently been the subject of a transformational review the results of which are scheduled to go to the same Cabinet and Commissioners Decision Making Meeting as this report. That paper references the closure of Charnwood House as part of the proposals.
- 2.2 Charnwood House closed as a residential home in 2009 when both Davies Court and Lord Hardy Court were opened. Since that time the building has been used as a day centre. It also accommodated Headway, a third party organisation that provides support for people with head injuries.
- 2.3 The Learning and Disability service ceased carrying out day care services from the building in December 2016 and Headway have now found alternative accommodation at Victoria Park Hall at Rawmarsh. The building is therefore entirely vacant and anti-social behaviour and vandalism issues are being experienced.
- 2.4 Local Members have raised concerns about the safety and security of Charnwood House and the effects of the issues on local residents. This has been raised with the Safer Neighbourhoods Team and the Police and in the short term, ICS security have been contracted to provide 24/7 security at the site to alleviate concerns.
- 2.5 The property has been confirmed as surplus to requirements by Adult Care.
- 2.6 The property is in a poor condition and would require expenditure estimated to be in excess of £500,000 to make them lettable.
- 2.7 In addition to this, the site has been provisionally earmarked as part of the regeneration of Swinton Town Centre. Though the redevelopment proposals have not yet been finalised they are well underway and it is considered that the inclusion of the site of Charnwood House is integral to the overall success of the scheme.

**3. Key Issues**

- 3.1 The property is no longer required by Adult Care is not required for use by any other Directorate in the Council.

- 3.2 The property is in a poor condition and would require significant works to bring them up to a lettable standard, precluding letting to a third party. The works required are estimated to cost in excess of £500,000.
- 3.3 The site forms part of the proposed redevelopment of Swinton Town Centre. Any proposed sale to a third party would adversely affect the overall regeneration proposal.
- 3.4 The vacant property is suffering vandalism and incidents of anti-social behaviour, resulting in concerns being expressed by local Members on behalf of residents and additional costs being incurred in securing the site.

#### **4. Options considered and recommended proposal**

- 4.1 The following options have been considered in respect of the future of the site:
  - 4.2.1 The use of the property by another Directorate of the Council has been considered, however it has been confirmed that no other service area has a requirement to use the space.
  - 4.2.2 The property could be let to a third party though the significant cost of the works required to bring the property up to a lettable standard would prove prohibitive. Any such letting would also prevent the inclusion of the site in the regeneration proposals for Swinton Town Centre.
  - 4.2.3 The sale of the property to generate a capital receipt has been explored though this would adversely affect the overall outcome of the regeneration proposals for Swinton Town Centre.
- 4.2 The demolition of the property will enable the site to be included in the regeneration proposals for Swinton and will also alleviate the anti-social issues currently being experienced.
- 4.3 Following the review of options available it is recommended that the demolition of the property be approved.

#### **5. Consultation**

- 5.1 The three elected Members for Swinton Ward have been consulted and all support the recommendation to demolish the property. Adult Care has confirmed that the property is surplus to requirements and no other Directorate requires the building.



**6. Timetable and Accountability for Implementing this Decision**

- 6.1 A full intrusive asbestos survey is being undertaken following which a firm cost estimate will be prepared to enable the demolition to be tendered in accordance with the Financial Regulations.
- 6.2 If approval to demolish is granted, it is anticipated that the demolition could commence within four weeks of the decision being made.
- 6.3 Completion of the demolition would be anticipated to be achieved within 16 to 20 weeks of start on site.

**7. Financial and Procurement Implications**

- 7.1 The demolition works would be tendered in accordance with Contract Standing Orders and Financial Regulations.
- 7.2 The current estimated demolition costs of Charnwood House are £200,000. However, this is subject to the outcome of an asbestos survey and the tendering exercise.
- 7.3 The potential capital value of the cleared site is in the region of £400,000 which, less the cost of demolition, would produce a net capital value of approximately £200,000. If demolition is approved, the scheme and its financing from the associated capital receipts would be added to the current capital programme in accordance with Financial Procedure Rule 6.17, which provides for additional capital programme items to be added during the year subject to specific additional (new) funding being identified.
- 7.4 The current holding costs associated with the site are £1,000 per week. This is presently being funded through the land & property bank revenue budget. If start on site is achieved within four weeks of the decision being made (from security being commissioned to start on site) then the potential final costs of this will amount to approximately £17,000.

**8. Legal Implications**

- 8.1 There is a high risk of further arson attacks and in view of the unstable condition of the buildings the Council has an obligation under the Occupiers' Liability Acts to ensure that the site is safe.

**9. Human Resources Implications**

- 9.1 There are no Human Resources issues relevant to this report.

**10. Implications for Children and Young People and Vulnerable Adults**

10.1 There are no implications.

**11 Equalities and Human Rights Implications**

11.1 There are no Equalities and Human Rights implications relevant to this report.

**12. Implications for Partners and Other Directorates**

12.1 The Council are liaising closely with the NHS with regard to the future disposal or re-development of the whole of the Swinton campus.

**13. Risks and Mitigation**

13.1 Due to incidences of anti-social behaviour and vandalism at the site, a security guard has been employed in the short term to protect the site and to reduce the ongoing risk of further damage, risk to the public and the reputation of the Council.

13.2 The demolition costs have been estimated and are subject to a full asbestos survey and the outcome of the tender exercise in accordance with financial regulations.

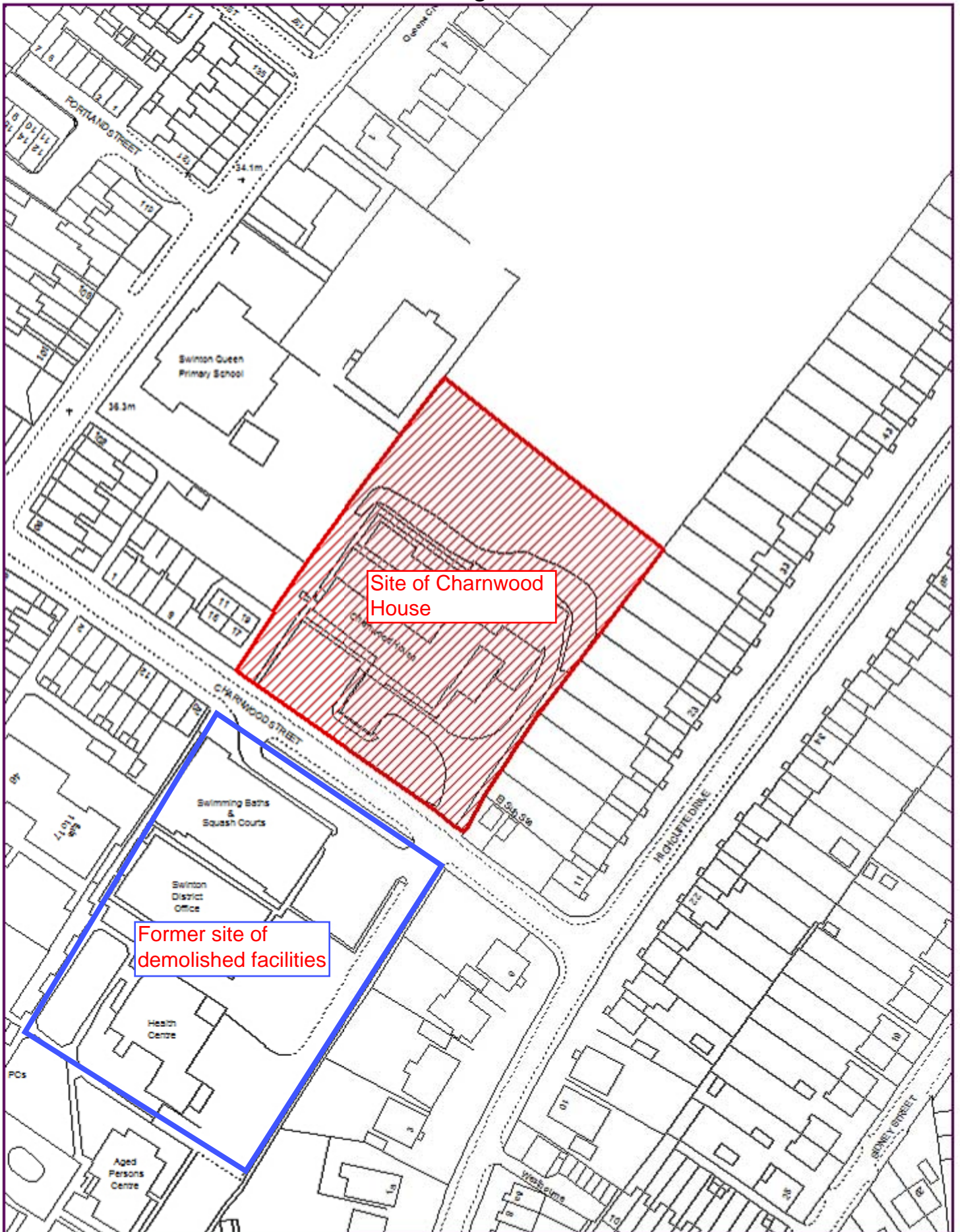
**14. Accountable Officer(s)**

Stuart Carr – Facilities Manager  
Asset Management  
Planning, Regeneration and Transport  
Ext 54022- stuart.carr@rotherham.gov.uk

Damien Wilson – Strategic Director Regeneration & Environment.  
Paul Woodcock – Assistant Director - Planning, Regeneration & Transport  
Paul Smith – Head of Asset Management  
Stuart Carr – Facilities Manager, Asset Management Service

**15. Approvals**

Finance – Pete Bratley  
Legal Services – Ian Gledhill



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Scale 1:1250  
MAP NO = 230

L00590  
CHARNVOOD HOUSE  
CHARNVOOD STREET  
SVINTON  
ROTHERHAM

CIPFA - RESIDENTIAL HOME  
1.52 ACRES (0.61 HECTARES)

**Rotherham**  
Metropolitan  
Borough Council

APPENDIX A

Public Report  
Cabinet and Commissioners' Decision Making Meeting

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## **Summary Sheet**

### **Council Report**

Cabinet and Commissioners' Decision Making Meeting – 26 June 2017

### **Title**

Council Plan 2017-2020

### **Is this a Key Decision and has it been included on the Forward Plan?**

Yes

### **Strategic Director Approving Submission of the Report**

Sharon Kemp, Chief Executive

Shokat Lal, Assistant Chief Executive

### **Report Author(s)**

Simon Dennis, Corporate Risk Manager, Assistant Chief Executive's Office

Tel: 01709 822114 Email: [simon.dennis@rotherham.gov.uk](mailto:simon.dennis@rotherham.gov.uk)

Leona Marshall, Interim Head of Communications and Marketing, Assistant Chief Executive's Office Tel: 01709 254436 Email: [Leona.marshall@rotherham.gov.uk](mailto:Leona.marshall@rotherham.gov.uk)

### **Ward(s) Affected**

All

## **Summary**

The Corporate Plan for 2016-2017 set out the headline priorities for the Council and has informed wider service planning and performance management down to the levels of individual staff in the course of the year. The refreshed Plan (now named the Council Plan) continues with the same priorities identified as part of the work to create the Corporate Plan, but now covers a three year period and includes a more focused set of indicators.

The 2017-2020 Council Plan is the core document that underpins the Council's overall vision, setting out headline priorities, indicators and measures that will demonstrate its delivery. Alongside it sits the corporate Performance Management Framework, explaining to all Council staff how robust performance monitoring and management arrangements (including supporting service business plans) are in place to ensure focus on implementation.

## **Recommendation**

That Cabinet recommend the Council Plan for 2017-2020 to Council for approval.

**List of Appendices Included**

Appendix A – Council Plan for 2017-2020

**Background Papers**

RMBC Corporate Improvement Plan, Phase Two Action Plan, June 2016

RMBC Corporate Plan 2016–2017, July 2016

‘Views from Rotherham’ report, October 2015

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Overview and Scrutiny Management Board – 21 June 2017

Council – 12 July 2017

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No

## **Council Plan 2017-2020**

### **1. Recommendation**

- 1.1 That Cabinet recommend the Council Plan for 2017-2020 to Council for approval.

### **2. Background**

- 2.1 In May 2015, the Council set out a specific objective to establish a new Corporate Plan and supporting Performance Management Framework. Such documents are critical tools in any local authority in setting out both the direction and priorities of the organisation in supporting the delivery of an overall vision; as well as the means by which these will be identified, implemented and kept under review.
- 2.2 To inform the establishment of this new vision, during the summer of 2015, the Leader of the Council and Commissioners (with support from a range of partner organisations and other leading councillors), met with people across Rotherham to listen to their views on their key priorities for the future of the borough. In total around 1,800 people were engaged through this roadshow process (with the results published in the “Views from Rotherham” report in October 2015).
- 2.3 The feedback from this exercise was used to define a new vision for the Borough. This vision is:

*“Rotherham is our home, where we come together as a community, where we seek to draw on our proud history to build a future we can all share. We value decency and dignity and seek to build a town where opportunity is extended to everyone, where people can grow, flourish and prosper, and where no one is left behind. To achieve this as a Council we must work in a modern, efficient way, to deliver sustainable services in partnership with our local neighbourhoods, looking outwards, yet focused relentlessly on the needs of our residents. To this end we set out four priorities:*

- 1. Every child making the best start in life*
- 2. Every adult secure, responsible and empowered*
- 3. A strong community in a clean, safe environment*
- 4. Extending opportunity, prosperity and planning for the future.”*

Underpinning the above priorities is a fifth priority, “A modern, efficient Council”.

- 2.4 The Corporate Plan for 2016-2017 set out how the Council would deliver this overall vision and associated priorities. It included 103 performance indicators which have been monitored in quarterly public reports to Cabinet throughout the 2016-2017 year. In February and March 2017 an exercise was carried out to review the success of the Corporate Plan and the monitoring process included in the Performance Management Framework. Following this exercise, the Corporate Plan has been refreshed and the Performance Indicators revisited following interviews with Cabinet members.

- 2.5 The refreshed Plan, now named the Council Plan, is intended to cover a three year period, 2017-2020. The Plan maintains the Council vision and associated priorities that were established for the Corporate Plan, and refines the number of Performance indicators to enable a more focused approach to Performance Management. Although the Council's values and behaviours remain unchanged, the Plan has been updated to include reference to relevant elements of the recently launched Rotherham Plan 2025.

### **3. Key Issues**

- 3.1 Since the publication of the Corporate Plan for 2016-2017 as well as finalisation of Service Plans for the 2017-2018 year, work has been taking place alongside Cabinet Members and performance leads to refine the headline measures to include in a refreshed Council Plan for 2017-2020.
- 3.2 A copy of this revised and refined Council Plan for 2017-2020 is enclosed at Appendix A. It includes a total of 76 measures (reduced from 103 in the Corporate Plan), which form the priority actions under each of four themes of the Council's vision (as set out at paragraph 2.3 above), as well as a fifth, cross-cutting corporate commitment to operate as a modern and efficient Council.
- 3.3 28 measures are also highlighted as particular, headline priorities, informed by discussions with the Leader and Cabinet. The Council Plan does not aim to set out measures for everything the Council does. Through the guidance and direction set out in the supporting Performance Management Framework, relevant plans have been put in place at different levels of the organisation to provide the critical 'golden thread' that ensures everyone is working together to achieve the Council's strategic priorities. Service Plans have been produced to ensure that officers develop a consistent approach which is followed across the Council, and this process will be supported by direct linkages to the Performance and Development Review (PDR) process for Council staff. Where appropriate these supporting plans also address those measures that were included within the original Corporate Plan but are now no longer measured publically.
- 3.4 As the Council has continued its ongoing improvement, it has now moved from a one year plan for 2016-2017, to a three year plan for the 2017-2020 period. The underpinning performance management cycle runs from April to March and 2017-2018 will therefore be the first year for a complete planning and reporting cycle to take place (2016-2017 being an interim year).
- 3.5 Members should note that the Council Plan 2017-2020 reinforces the same values and behaviours as those included in the Corporate Plan. Additionally, the Council Plan reflects the "game changers" included in The Rotherham Plan 2025, which has been published since the last Corporate Plan. These "game changers" set out the big, strategic steps towards change that the partners in the Rotherham Plan will focus on. The "game changers" are:
- Building Stronger Communities
  - Skills and Employment
  - Integrated Health and Social Care

- A place to be proud of
- Town Centre

The detailed indicators included in the plan, along with the Council's priorities, reflect the work that the Council will do in the next three years to focus on these areas.

- 3.6 To ensure that the 2017-2020 Council Plan is effectively performance managed, it is proposed that monthly performance updates will continue to be provided to Cabinet members, Commissioners and the Chief Executive and Strategic Directors. Formal, quarterly performance reports will also continue to be provided to the public Cabinet and Commissioners' Decision Making meeting, where there will be further opportunities for pre-Scrutiny consideration in line with new governance arrangements.
- 3.7 These formal quarterly performance reports are anticipated to be presented to the following Cabinet and Commissioner Decision Making meetings during 2017/18 as follows:
- Quarter 1 Performance Report (performance to end-June 2017) – 11<sup>th</sup> September 2017
  - Quarter 2 Performance Report (performance to end September 2017) – 13<sup>th</sup> November 2017
  - Quarter 3 Performance Report (performance to end December 2017) – 19<sup>th</sup> February 2018
  - Quarter 4 Performance Report (performance to end March 2018) – June 2018 (exact date TBC)
  - Final 2017-2018 Annual Performance Report (validated data) – early Autumn 2018 (exact date TBC)
- 3.8 The quarterly performance reports will continue to include both quantitative and qualitative data, with performance information against the specified measures within the Plan presented alongside wider intelligence such as customer feedback, quality assurance, external regulation and specific case study information. The Performance Dashboards, which were first presented in Quarter 3's monitoring cycle in 2016-2017, will continue to be developed throughout the period. The Performance data will be supported by a broader narrative update to demonstrate what is being achieved and the impacts and outcomes being delivered across the borough.

#### **4. Options considered and recommended proposal**

- 4.1 The 2017-2020 Council Plan has been developed in consultation with Cabinet Members as well as officers across the Council's service areas.
- 4.2 It is recommended that the Council Plan for 2017-2020 is sent by Cabinet to Council for approval. Performance Reports will continue to be presented on a quarterly basis to the public Cabinet and Commissioner Decision Making meetings, as outlined above, with continued opportunities under new governance arrangements for pre-decision scrutiny.



## **5. Consultation**

- 5.1 This refreshed Council Plan has been developed from the original Corporate Plan, with the Vision, Priorities and Behaviours being carried forward unchanged. The Council consulted with 1,800 members of the public to develop the new vision for the borough during the summer of 2015. The priorities flowing from this vision continue to be at the heart of this refreshed Council Plan.
- 5.2 The original Corporate Plan was developed following staff consultation events in early 2016, as well as discussions with the Council's middle ("M3") managers. This refreshed Council Plan has been developed following extensive consultation with Cabinet members to reflect on the successes and development needs of the Corporate Plan and to select the priority indicators for the coming period.

## **6. Timetable and Accountability for Implementing this Decision**

- 6.1 Following approval, it is proposed that the first quarterly Performance Report will be presented to the public Cabinet and Commissioners Decision Making meeting on 11<sup>th</sup> September 2017. Paragraph 3.7 sets out an outline forward programme of further quarterly performance reports.

## **7. Financial and Procurement Implications**

- 7.1 The finalised version of the Council Plan will help steer the use of Council finances going forward, balanced against the wider funding backdrop for the Council and the broader national local government finance and policy context.
- 7.2 The Council operates in a constantly changing environment and will need to be mindful of the impact that changes in central Government policy, forthcoming legislation and the changing financial position of the authority will have on its ability to meet strategic, corporate priorities and performance targets; and that ambitions remain realistic.

## **8. Legal Implications**

- 8.1 While there is no specific statutory requirement for the Council to have a Performance Management Framework and Council Plan, being clear about the Council's ambitions gives staff, partners, residents and central Government a clear understanding of what it seeks to achieve and how it will prioritise its spending decisions.
- 8.2 An effective and embedded Council Plan is also a key part of the Council's ongoing improvement journey.

## **9. Human Resources Implications**

- 9.1 There are no direct Human Resources (HR) implications as a result of this report, though the contribution HR makes to a fully functioning organisation and dynamic workforce is set out within the Plan (priority 5 – a modern, efficient Council). Continued application of the values and behaviours by all sections of the workforce will be a key role for managers across the organisation, led by the Chief Executive and wider Senior Leadership Team.

## **10. Implications for Children and Young People and Vulnerable Adults**

- 10.1 The Council Plan has a core focus on the needs of children and young people and vulnerable adults as set out in Priority 1.

## **11 Equalities and Human Rights Implications**

- 11.1 Ensuring that the Council meets its equalities and human rights duties and obligations is central to how it manages its performance, sets its priorities and delivers services across the board.

## **12. Implications for Partners and Other Directorates**

- 12.1 Partnership working is central to the Council Plan (as outlined in Section 7, from page 14 of the document). The formal partnership structure for Rotherham, the 'Rotherham Together Partnership' (RTP), launched "The Rotherham Plan 2025" in March 2017. The Plan describes how local partners plan to work together to deliver effective, integrated services, making best use of their collective resources. The refreshed Council Plan links to The Rotherham Plan by picking up the "Game Changers" described in the latter document and setting out the Performance Indicators that describe how the Council intends to deliver its part of the Plan.

## **13. Risks and Mitigation**

- 13.1 Specific risks will be managed via the monthly and quarterly performance management and reporting arrangements noted within this report. Directorates will also work to ensure that any significant risks are addressed via Directorate and Corporate Risk Registers. An exercise has already been carried out to ensure that there is a clear link between the Council's Service Plans and Directorate Risk Registers.
- 13.2 It should be noted that the Council currently has undefined corporate resources to support performance monitoring management, with such resources currently located primarily across two Directorates (Adult Care and Housing and Children's and Young People's Services). Following the Performance Management Peer Review conducted by the Local Government Association (LGA) in July 2016 a new structure for the Corporate Performance function has been outlined and will be further refined by the new Head of Performance, Intelligence and Improvement who took up her post in May 2017.

**14. Accountable Officer(s)**

Sharon Kemp, Chief Executive  
Shokat Lal, Assistant Chief Executive

Approvals Obtained from:-

	<b>Named Officer</b>	<b>Date</b>
On behalf of Strategic Director of Finance & Customer Services	Graham Saxton	8 <sup>th</sup> June 2017
Assistant Director of Legal Services	Dermot Pearson	8 <sup>th</sup> June 2017
Head of Human Resources	Susan Palfreyman	5 <sup>th</sup> June 2017

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*Leona Marshall, Interim Head of Communications and Marketing*

This report is published on the Council's website or can be found at:-

<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories>

# Council Plan 2017–20



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# Foreword by the Leader of the Council

Rotherham Council is entering the next stage of our journey.

**In the last two years we have redefined what we stand for, through a clear vision for the organisation and the borough. We've changed how we make decisions, so we're more open and accountable than ever before. We've redesigned how we work with other agencies, to drive forward some of the key changes we want to see. And even as we face unprecedented financial pressures, we're working hard to deliver better services, focussed on the priorities set for us by the public.**

We have some of the best performing schools in the region, and we're investing heavily in order to reform our Children's Services and ensure we offer the best support to our most vulnerable children, in order to give them the best start in life.

**We are transforming our adult social care, to empower every adult.**

We are working alongside communities to keep our neighbourhoods looking their best, and we're cracking down on those who would litter and damage the local environment.

**And we're working alongside the private sector and our partners in the Sheffield City Region to create jobs, opportunities and new businesses.**

As we move to the next stage with this, our new Council Plan, two themes stand out that will be necessary to deliver our objectives; working closely with our partners - in all sectors - so we can deliver seamless services to residents in the most efficient way; and working more closely with our neighbourhoods so that we're meeting residents' needs more effectively and helping people to live healthier, happier lives in their own communities.

It is a measure of the progress that we've made over the last two years that most decision making powers have now been returned from Commissioners to elected councillors. We will continue to see that journey through, to ensure that government and residents alike can be assured of strong and effective governance into the future.



**Cllr Chris Read**  
Leader of the Council



# Introduction

**Rotherham Metropolitan Borough Council is now in its third year of reforming its services, practices and culture, following the Government's intervention in February 2015 and the appointment of Commissioners to oversee a programme of improvement. Like all local authorities across the country it is doing so against an annually reducing budget from Government and increasing costs and demand for services.**

The majority of the Council's powers have now been returned to the authority, following a series of recommendations made by Commissioners to Government. The Commissioners will retain oversight of the authority up to 2019, even after the transference of all powers back to the Council as it continues on its improvement journey longer-term.

Led by the Council's elected members and senior management team, the authority has redefined what it stands for, what its priorities are, its promise to Rotherham residents and its ambitions for the borough.

This Council Plan sets out how it will deliver against these priorities in 2017-18; to create a Rotherham where young people are supported by their families and community and are protected from harm; where every adult is supported to live independently and enjoy good health and wellbeing; where residents can benefit from well paid jobs, quality housing and transport; and where opportunity is extended to everyone and no one is left behind.





# Our Rotherham



**110<sup>2</sup>m**

Rotherham is a borough covering **110 square miles**



Rotherham's population of **260,800** mostly live in **urban areas**



Rotherham has **50,000 children** aged **0-15** and **27,300 young people** aged **16-24**



**60+**

The population is ageing, with **64,600 people** aged **over 60**



**75+**

**21,800** are aged over 75 and **5,800** over 85 with an additional **1,000 over 85s** expected by 2021

Rotherham has a diverse community which includes **20,000 people from minority ethnic groups (8.1%)**. The largest communities are **Pakistani/Kashmiri and Slovak/Czech Roma**. It is also made up of many towns, villages and suburbs which form a wide range of geographic communities.

The borough benefits from a vibrant **voluntary and community sector (VCS)**, comprising almost **1,400 organisations** with **3,600 staff** and around **49,000 volunteer roles**.

It is estimated that the paid VCS workforce contributes **£99m to the economy per annum** and that volunteers provide approximately **85,000 hours of time per week**.

Rotherham lost 14,000 jobs between 2007 and 2012, but job numbers have now reached 100,000 - a return to pre-recession levels. There are 6,810 VAT registered businesses in Rotherham, with the figure increasing by over 6% in 2016.



**GCSE performance is above the national average**, but the **performance of children from Rotherham's poorer families** compares unfavourably with national averages on many educational attainment measures



Performance for children **achieving a good level of development at the early years foundation stage** (up to age 5) **is above the national average**



Rotherham has a wealth of **green space across the borough**, in the form of **country and urban parks, nature reserves, woodlands and playing fields**. Although used well in some areas, others offer an often untapped resource within communities



In the town centre, **recent transformation work was recognised with an award** in the town centre category of the **Great British High Street Awards**



## The Council

**Rotherham Council is a metropolitan borough council and is responsible for providing a range of services including social care, planning, housing, revenue and benefits support, licensing, business regulation and enforcement, electoral registration, refuse and recycling, leisure, culture, parks and green spaces, economic growth, highways maintenance, education and skills, community safety and public health.**

It also has an important role in working with other providers of public services across Rotherham for approximately 260,000 residents and 100,000 people who work in Rotherham (37,000 from outside the borough).

The Council's constitution sets out how the Council operates, how decisions are made and the procedures that are followed to ensure that this is efficient, transparent and accountable to local people.

***The Council has 63 councillors, representing 21 wards inside the Rotherham Borough geographical boundary. The Council is currently led by a Labour Cabinet of eight Members.***

### Council Cabinet



**Councillor  
Chris Read**

Leader of  
Rotherham  
Council



**Councillor  
Gordon Watson**

Deputy Leader  
Children and Young  
People's services



**Councillor  
Saghir Alam**

Corporate  
Services and  
Budgeting



**Councillor  
Dominic Beck**

Housing



**Councillor  
Emma Hoddinott**

Waste, Roads and  
Community Safety



**Councillor  
Denise Lelliott**

Jobs and the  
Local Economy



**Councillor  
David Roche**

Adult Social  
Care and  
Health



**Councillor  
Taiba Yasseen**

Neighbourhood  
Working and  
Cultural Services

**The Council and Commissioners' Decision-making Procedure sets out how Cabinet and Commissioner decisions are made, following the new directions issued by the Secretary of State for Communities and Local Government on 21st March 2017.**

For those matters where powers have been returned to the Council decisions are taken in public every four weeks by Cabinet collectively. Other decisions are taken by Commissioners at the same meeting.

There are a number of committees and panels which are responsible for decision making within the organisation, including Council, Cabinet, Audit Committee, Standards and Ethics Committee Committee and Scrutiny. Details of all these, as well as copies of agendas, papers and official minutes of proceedings can be found on the Council's website at <http://moderngov.rotherham.gov.uk>.

***The day-to-day management of the Council and its services is overseen by the Strategic Leadership Team and led by the Chief Executive, Sharon Kemp.***

## Chief Executive and Strategic Directors



Chief Executive  
**Sharon Kemp**



Assistant  
Chief Executive  
**Shokat Lal**



Strategic Director  
Finance and  
Customer  
Services  
**Judith Badger**



Strategic Director  
Regeneration and  
Environment Services  
**Damien Wilson**



Strategic Director Adult  
Care and Housing  
**Anne Marie Lubanski**



Strategic Director  
Children and Young  
People's Services  
**Ian Thomas**



Director  
Public Health  
**Terrie Roche**



# Our Vision and Priorities

During the summer of 2015, the Leader of the Council and the Commissioners, supported by other leading councillors and a range of partners, met with people across Rotherham to listen to their views and their priorities for the future. The 'Views from Rotherham' consultation was based on 27 roadshow sessions as well as the Rotherham Show, a 'Chamber means Business' event and an online consultation. In total, the views of around 1,800 people were received and a 'Views from Rotherham' consultation report was published in September 2015 to summarise the key findings.

The Leader of the Council, in consultation with other elected members, has used the feedback received to define a new vision for the borough, as follows:

*Rotherham is our home, where we come together as a community, where we seek to draw on our proud history to build a future we can all share. We value decency and dignity and seek to build a town where opportunity is extended to everyone, where people can grow, flourish and prosper, and where no one is left behind.*

*To achieve this as a council we must work in a modern, efficient way, to deliver sustainable services in partnership with our local neighbourhoods, looking outwards, yet focussed relentlessly on the needs of our residents.*

To this end we set out four priorities:

- 1 **Every child making the best start in life**
- 2 **Every adult secure, responsible and empowered**
- 3 **A strong community in a clean, safe environment**
- 4 **Extending opportunity, prosperity and planning for the future**



**In order to deliver this vision for the borough the Council is committed to work in the following ways:**

### **Every child making the best start in life**

We are working to ensure that Rotherham becomes a child-friendly borough, where young people are supported by their families and community, and are protected from harm. We will focus on the rights and voice of the child; keeping children safe and healthy; ensuring children reach their potential; creating an inclusive borough; and harnessing the resources of communities to engender a sense of place. We want a Rotherham where young people can thrive and go on to lead successful lives. Children and young people need the skills, knowledge and experience to fully participate in a highly skilled economy.

### **A strong community in a clean safe environment**

We are committed to a Rotherham where residents live good quality lives in a place where people come together and contribute as one community, where people value decency and dignity and where neighbourhoods are safe, clean, green and well-maintained.

### **Every adult secure, responsible and empowered**

We want to help all adults enjoy good health and live independently for as long as possible and to support people to make choices about how best to do this. We want a Rotherham where vulnerable adults, such as those with disabilities and older people and their carers, have the necessary support within their community.

### **Extending opportunity, prosperity and planning for the future**

We are building a borough where people can grow, flourish and prosper. We will promote innovation and growth in the local economy, encourage regeneration, strengthen the skills of the local workforce and support people into jobs. We want a Rotherham where residents are proud to live and work.

### **A modern, efficient Council**

This underpins the Council's ability to deliver the vision for Rotherham. It enables local people and the Government to be confident in its effectiveness, responsiveness to local need and accountability to citizens. A modern, efficient council will provide value for money, customer-focused services, make best use of the resources available to it, be outward looking and work effectively with partners.

# Our values and behaviours – One Rotherham

We know that it is important that we work together and have a shared understanding which underpins our approach. The One Rotherham Values demonstrate how we behave with each other, our partners, elected members and customers.



## Honest

Open & truthful in everything we say & do

- Share information wherever possible
- Be open to challenge
- Speak up about concerns
- Actively listening to others
- Give reasons for our decisions & actions
- Be open about what is achievable
- Be honest and give feedback



## Accountable

We own our decisions, we do what we say & we acknowledge & learn from our mistakes

- Do the right thing, not just the easiest thing
- Respond in a timely manner
- See things through with pace
- Hold each other to account
- Take ownership for personal & team performance
- Reflect & learn from our experiences



## Respectful

We show regard & sensitivity for the feelings, rights & views of others

- Value others as individuals
- Respect differences
- See things from another's point of view
- Pay attention to people's differing needs
- Be polite
- Challenge unacceptable behaviour



## Ambitious

We are dedicated, committed & positive, embracing change with energy & creativity

- Set high standards & go the extra mile
- Be positive
- Have a can do attitude
- Be imaginative & creative
- Seek out best practice & be open to new ideas
- Take responsibility for our own development
- Be a team player



## Proud

We take pride in our borough & in the job that we do

- Recognise & share success
- Be enthusiastic & encouraging
- Act as an Ambassador for Rotherham
- Celebrate the best of Rotherham & our people
- Work together with others both inside & outside of the Council



# 6 Delivering our Vision and Priorities

**Between 2011 and 2016 The Council has made savings of £138m and reduced its workforce by 1,700 staff. Over the next year the Council will be focusing on reforming its services against the backdrop of making further necessary in-year savings of £24 million, This is set against the additional financial pressures of the National Living Wage; increasing demand for services as a result of a growing population and changing demographics in Rotherham; and the impact of inflation.**

The Council's Medium Term Financial Strategy (MTFS) was approved on 8th March 2017 and sets out a three year approach to delivering a balanced and sustainable budget plan, to 2020.

Whilst the Council is becoming smaller in size, it is focused on being bigger in influence. This means a changing role for the Council. Stronger civic leadership, greater collaboration, integration and shared services with other public services. Partnership working is recognised across all services as being essential to the future of the borough; combining knowledge, ideas, expertise and resources to deliver tangible improvements, deliver efficiencies and economies of scale, and strengthen our communities.

A new relationship between must be developed between residents and the Council which builds on individual and community assets to enable people to live more independently, for longer, with the support of their family, social networks and local neighbourhood resources.. At the same time there will be a clearer focus and prioritisation of resource – and in some cases ceasing to do some of what the Council has traditionally done.

Each Directorate has developed its own service business plans to support delivery of Council Plan 2017/20 and the MTFS. A focus on continuous improvement, early intervention, cross-directorate working, implementing good practice and raising standards runs through all these service business plans.



## Children & Young People's Services

**The Directorate is now in its third year of implementing its Improvement Plan. The Plan has at its heart the Council's vision of being a "child-friendly" borough; where young people are supported by their families and community, are protected from harm, can thrive and go on to lead successful lives.**

To support the delivery of this Plan, the Directorate is building a permanent and well-trained workforce that delivers high quality services for children; is working to identify and support families at the earliest opportunity, so that it can improve outcomes and reduce the need for social care intervention down the line; and implementing a consistent approach across the whole service to bring it in line with regional and national standards.

Underpinning this work is a continued commitment to strengthening governance, benchmarking and reporting arrangements to provide the necessary assurance in taking forward improvements and delivering sustainable, more effective children's services.

## Adult Social Care and Housing

**The Directorate is focused on creating a Rotherham where vulnerable adults, such as those with disabilities and older people and their carers, have the necessary support within their community to live independently for as long as possible.**

To achieve this the Directorate is working with health and third sector partners to integrate health and social care services to reduce duplication and provide high quality services that are easy to access. It is also working to improve the quality and choice of housing in Rotherham to enable people to live in high quality accommodation which meets their needs, whether in the social rented, private rented or home ownership sector. It is working to identify and support families at the earliest opportunity, so that it can improve outcomes and reduce the need for social care intervention down the line.

## Public Health

**The Directorate is working to improve the health and wellbeing of Rotherham residents and reduce health inequalities across the borough.**

The Directorate is focused on working with partners to implement the Health and Wellbeing Strategy, as it commissions services to tackle the prevalence of smoking, substance misuse, and obesity. It encourages everyone to be more active and adopt a healthier lifestyle, offering Public Health advice, especially around the prevention of illness and managing contracts with local GPs and community pharmacists for a range of preventative services, including drugs and alcohol management.

It works closely with the Children and Young People's Directorate to ensure we provide an integrated service with children and their families at the centre of all care. And it works alongside Public Health England (PHE) to manage any infectious disease outbreaks, monitoring of vaccination and immunisation uptake and cancer screening programmes.



## Regeneration & Environment

The Directorate is working to develop and promote Rotherham as a good place to live and work, which means more jobs, a vibrant cultural sector and good quality green spaces, clean and tidy streets and neighbourhoods that residents are proud to call home.

It is supporting the economic growth and the regeneration of the borough through work with partners to deliver a joined-up culture, sport and tourism offer and adopting the Town Centre Masterplan, alongside work to progress toward the adoption of a new Local Plan.

It continues to work closely with the Local Enterprise Partnership and wider Sheffield City Region colleagues to influence strategic investments and commissioned programmes that best benefit Rotherham. And it is committed to a culture of innovation across services; in its approach to operational processes, use of new technologies and in exploring commercial opportunities, built on a strong performance management framework across the board.

## Finance & Customer Services and Assistant Chief Executive's Directorate

These central services Directorates are delivering corporate, finance, legal and customer services focused on ensuring that the Council is a modern, efficient organisation which has the needs of residents at the centre of its decision making.



They are committed to ensuring that the Council has strong governance, is open and transparent and accountable to its residents.

They work to drive the pace of change to a digital first approach, rationalising outdated delivery models whilst ensuring accessibility for all with the development of information sharing, data and enabling customers to connect in different ways.

They support residents to understand how and why spending decisions are made and how they can play their part in supporting the Council to save money, such as doing business online, by informing and engaging them through effective communication.

They maintain a transparent approach to managing and reporting finances, ensuring that the organisation stays within its funding limits. And they are focused on building an engaged, supported and well managed workforce with the right skills and a customer focused approach.



# Working in Partnership

The Council is one of a number of organisations - including major public bodies (such as the police, health agencies, education and the fire and rescue service), local businesses and the voluntary and community sector - working together as the Rotherham Together Partnership to deliver improvements for local people and communities by combining their knowhow and resources.

The Partnership has launched the Rotherham Plan 2025: a new perspective, which sets out a framework for its collective efforts to create a borough that is better for everyone who wants to live, work, invest or visit here. It sets out some of the big projects, or “game changers”, that partners will be focusing on until 2025:

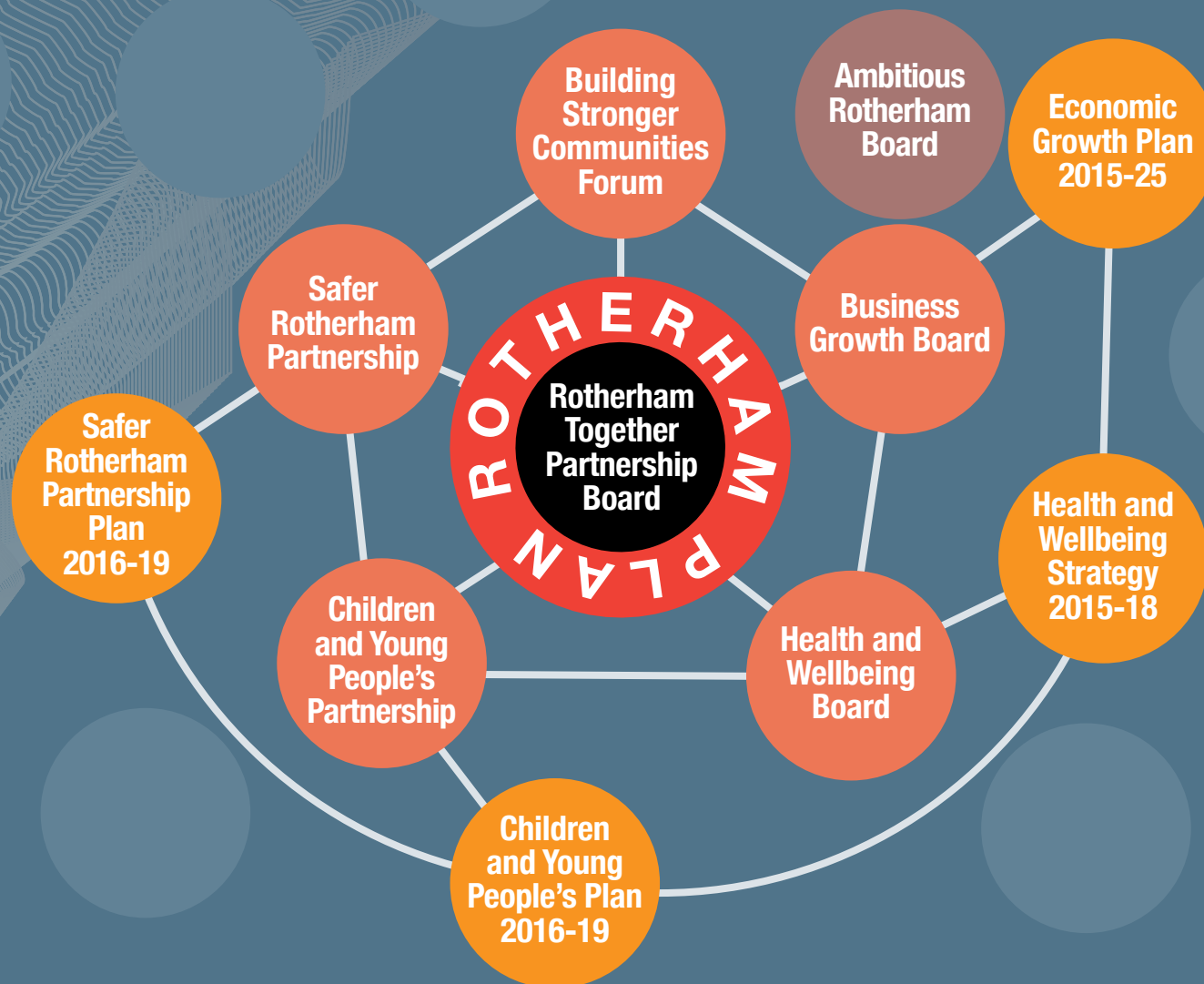


- **Building strong communities** where everyone feels connected and able to actively participate, benefitting them and their communities
- **Raising skills levels and increasing employment** opportunities, removing the barriers to good quality, sustainable employment for local people
- **Integrating health and social care** to deliver joined up services for our residents that are easy to access
- Building on the assets that make Rotherham **a place to be proud of**
- Creating a vibrant **town centre** where people want to visit, shop and socialise

It forms part of a bigger picture which includes a number of partnership boards and less formal bodies that are developing plans and delivering activity in the borough.



# Rotherham Together Partnership





# Managing our Performance

The Council's Performance Management Framework outlines the following performance management principles:

- **Honesty and Transparency**
- **Timeliness**
- **Working together**
- **Council-wide responsibility**

In addition to these principles, the Council's performance framework makes use of performance information to challenge its effectiveness and improve services. The framework is structured around a continuous improvement and performance management cycle and provides an overview of the Council's performance management arrangements at every level.

The framework is a key tool in ensuring that all staff and councillors understand how their individual contributions are critical in enabling the entire organisation to deliver effective services, continuous improvement and value for money for the people of Rotherham.

Plans are a vital part of the Performance Management Framework. They set out what we want to improve and how we are going to do it. Plans are in place at every level of the organisation, providing the critical 'golden thread' to ensure we are working together to achieve our strategic priorities.

To ensure that the Council Plan is performance managed effectively, quarterly performance reports are provided to the public Cabinet/ Commissioners' Decision Making meeting, pre-Scrutiny and the Strategic Leadership Team.



**The heart of this document is the series of performance measures shown on the following pages, structured around the headline themes of the Council vision.**

There is one action plan for each of the four vision themes, as well as the cross-cutting corporate commitment to a modern efficient Council, each describing what the main outcomes, measures, indicators and targets will be over the next 12 months.

The Council operates in a constantly changing environment and will therefore keep the content of these performance measures under review as it reports on performance over the coming year; and will review its measures for the start of the next municipal year.

Finally, in support of the headline performance measures within this Council Plan for 2017/20, Council Directorates and services are responsible for more detailed annual service business plans. These expand on the specific activities taking place to achieve the objectives and outcomes that the Council is seeking to achieve. These service-level business plans will provide further information on other relevant performance information, key risks to delivery, links to corporate policies and priorities etc; and will be required to be similarly kept under review in the year ahead.





## A Children, young people and families are protected and safeguarded from all forms of abuse, violence and neglect

**Ian Thomas**, Strategic Director – Children and Young People’s Services

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
1.A1	<b>Early Help</b> - Early Help service to identify and support families at the right time to help prevent social service involvement	<b>Reduction in the number of Children in Need (Priority Measure)</b> (rate per 10K population aged 0-17 - inc. CPP as per DfE definition)	Mel Meggs CYPS	Low	Monthly	336.9
1.A2		<b>Reduction in the number of children subject to a CP plan (Priority Measure)</b> (rate per 10K population aged under 18)	Mel Meggs CYPS	Low	Monthly	60.3
1.A3		<b>Reduction in the number of Looked After Children (Priority Measure)</b> (rate per 10K population aged under 18)	Mel Meggs CYPS	Low	Monthly	85.9
1.A4		Increase the number of families engaging with the Families for Change programme as a percentage of the troubled families target	David McWilliams CYPS	Low	High	100% (633 families by end of March 2018)
1.A5	<b>Children’s Social Care Improvement</b> – Ensure that all Child Protection Plan work is managed robustly and that appropriate decisions and actions are agreed with partner agencies	Reduction in the number of children who are subject to repeat child protection plans (within 24 months)	Mel Meggs CYPS	Low	Monthly	4.0%
1.A6	<b>Child Sexual Exploitation</b> - an increased awareness of CSE and an increase in the number of police prosecutions as a result of joint working	Number of Child Sexual Exploitation (CSE) referrals	Mel Meggs CYPS	Low	Monthly	Not appropriate to set a target
1.A7	<b>Placements</b> - Improve quality of care for Looked after Children	<b>Reduction in the number of disrupted placements (Priority Measure)</b>	Mel Meggs CYPS	Low	Monthly	9.6%
1.A8		Reduction in the proportion of LAC in commissioned placements	Mel Meggs - CYPS	Low	Monthly	39.5%

**B. Children and Young people are supported to reach their potential**  
**C. Children, young people and families are enabled to live healthier lives**

**Ian Thomas**, Strategic Director – Children and Young People’s Services  
**Terri Roche**, Director – Public Health

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
1.B1(a)	<b>Sustainable Education and Skills</b>	Proportion of children accessing a good or better school	Karen Borthwick CYPS	High	Termly	In line with or above the national average (Academic Year)
1.B1(b)		Proportion of Early Years settings which are good or better		High	Termly	
1.B2(a)	<b>Sustainable Education and Skills</b> – Reduce the number of school days lost to exclusion	Reduction in the number of exclusions from school which are Fixed term (Secondary school)	Karen Borthwick CYPS	Low	Monthly	2,500 (Academic Year 16/17)
1.B2(b)		Reduction in the number of exclusions from school which are Fixed term (Secondary school)		High	Monthly	280 (Academic Year 16/17)
1.B3	<b>Sustainable Education and Skills</b> – Enable hard to reach young people to achieve their full potential through education employment or training	Reduce the number of young people aged 16-18 who are Not in Education, Employment or Training (NEET)	David McWilliams CYPS	Low	Monthly	3.1 % (Annual Target based upon Nov/ Dec/Jan Ave.)
1.B4(a)	<b>Special Educational Needs and Disabilities (SEND)</b> – Improve personal outcomes for our young people with SEND to enable them to make choices that lead to successful adult lives	Increase the number of Education Health and Care Plans completed in statutory timescales (based on NEW Plans issued cumulative from September 2014)	Karen Borthwick CYPS	High	Monthly	90% by April 2018
1.B4(b)		Increase the number of Statements transferred to Education Health and Care Plans (based on Conversions cumulative from September 2014)		High	Monthly	100%
1.C1	<b>Deliver services for the 0-19 year olds</b> – to support children and families to achieve and maintain healthier lifestyles	<b>Smoking status at time of delivery (women smoking during pregnancy) (Priority Measure)</b>	Jo Abbott Public Health	Low	Quarterly	17.0%

**A. Adults are enabled to live healthier lives**  
**B. Every adult secure, responsible and empowered**

**Terri Roche**, Director – Public Health  
**Anne Marie Lubanski**, Strategic Director – Adult Social Care and Housing (Commenced 8th August 2016)

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
2.A1(a)	Implement <b>Health and Wellbeing Strategy</b> to improve the health of people in the borough	<b>Successful completion of drug treatment – a) opiate users (aged 18-75) (Priority Measure)</b>	Jo Abbott Public Health	High	Quarterly	No national target. Local ambition to be within LA
2.A1(b)		<b>Successful completion of drug treatment –b) non-opiate users (aged 18-75) (Priority Measure)</b>	Jo Abbott Public Health	High	Quarterly	As above
2.B1	We must ensure we “make safeguarding personal”	Proportion of Safeguarding Adults at risk who had engaged in determining their outcomes and of those who responded, the proportion who indicated that they felt their outcomes were met.	Sam Newton Adult Social Care & Housing	High	Quarterly	80 %
2.B2		<b>No. of Safeguarding investigations (Section 42 enquiries) completed (Priority measure) per 100,000 population adults (over 18 years)</b>	Sam Newton Adult Social Care & Housing	High	Quarterly	250
2.B3	We must ensure that information, advice and guidance is readily available (e.g. by increasing self-assessment) and there are a wide range of community assets which are accessible	Number of people provided with information and advice at first point of contact (to prevent service need)	Sam Newton Adult Social Care & Housing	High	Quarterly	2750
2.B4	We must improve our approach to personalised services – always putting users and carers at the centre of everything we do	Proportion of Adults receiving long term community support who received a Direct Payment (excludes managed accounts )	Sam Newton Adult Social Care & Housing	High	Quarterly	22 %
2.B5		Number of carers assessments	Sam Newton Adult Social Care & Housing	High	Quarterly	Baseline Year
2.B6	We must focus on maintaining independence through prevention and early intervention (e.g. assistive technology) and enablement and rehabilitation	<b>The proportion of people (65+) still at home 91 days after discharge into rehabilitation (offered the service) (Priority Measure)</b>	Sam Newton Adult Social Care & Housing	High	Quarterly	2.5 %
2.B7		Proportion of new clients who receive short term (enablement) service in year with an outcome of no further requests made for support	Sam Newton Adult Social Care & Housing	High	Quarterly	75 %

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
2.B8	We must commission services effectively working in partnership and co-producing with users and carers. <b>We must use our resources effectively</b>	<b>All age numbers of New permanent admissions to residential/ nursing care for adults (Priority measure)</b>	Sam Newton Adult Social Care & Housing	Low	Quarterly	315
2.B9		<b>All age total number of people supported in residential/nursing care for adults (Priority Measure)</b>	Sam Newton Adult Social Care & Housing	Low	Quarterly	1000

### A. Communities are strong and help people to feel safe

**Damien Wilson**, Strategic Director – Regeneration and Environment

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
3.A1(a)	Ensure that the Safer Rotherham Partnership is robust and fit for purpose. Develop an effective Community Safety Strategy and Performance Management Framework.	Public perception of ASB ( via the 'Your Voice Counts' quarterly survey)	Karen Hanson Regeneration & Environment	Low	Quarterly	5 % decrease on % outturn from 16/17
3.A1(b)		Reduce the number of repeat victims of ASB	Karen Hanson Regeneration & Environment	Low	Quarterly	Baseline Year
3.A2		An increase in the % of positive outcomes over the year, for reported Hate Crime cases	Karen Hanson Regeneration & Environment	High	Quarterly	10 % Increase
3.A3		People at risk of Domestic violence, who are given succesful support to: i) avoid or manage harm from others ii) Maintaining accomodation iii) Securing accomodation	Karen Hanson Regeneration & Environment	High	Quarterly	Baseline Year



Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
3.A4	Ensure an robust, effective and efficient <b>licensing service</b>	<b>% of licence holders that demonstrate adherence to the requirements of the Council's Hackney Carriage and Private Hire Policy (Priority Measure)</b>	Karen Hanson Regeneration & Environment	Low	Quarterly	100 % of 1) eligible licence holders that have subscribed to the DBS online update service; 2) drivers that have completed the council's safeguarding awareness course; 3) vehicles that, where required to do so, have had a taxi camera installed 4) drivers that have obtained the BTEC / NVQ qualification.
3.A5(a)	Rotherham <b>residents are satisfied</b> with their local area and borough as a place to live	a) How satisfied or dissatisfied are you with your local area as a place to live	Leona Marshall Assistant Chief Executive's Office	High - very or fairly satisfied	6 monthly	>79 %
3.A5(b)		b) Overall, all things considered, how satisfied or dissatisfied are you with Rotherham Borough as a place to live	Leona Marshall Assistant Chief Executive's Office	High - very or fairly satisfied	6 monthly	>69 %
3.A6	Create a rich and diverse cultural offer and thriving Town Centre	Number of engagements with the Council's Culture and Leisure facilities which help adults and children learn something, develop their skills or get a job	Polly Hamilton Regeneration & Environment	High	Quarterly	2017 would be baseline year
3.A7		Customer satisfaction with culture, sport and tourism services	Polly Hamilton Regeneration & Environment	High	Quarterly	2017 would be baseline year
3.A8		Aggregate Pedestrian footfall in the Town Centre	Paul Woodcock Regeneration & Environment	High	Quarterly	>22,000,000

**A. Communities are strong and help people to feel safe**  
**B. Streets, public realm and green spaces are clean and well maintained**

**Damien Wilson**, Strategic Director – Regeneration and Environment

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
3.A9	<b>Create a rich and diverse cultural offer and thriving Town Centre</b>	<b>Number of visits to the Councils, Culture and Leisure facilities</b> <b>a - Libraries</b> <b>b - Clifton Park Museum, archives and other heritage sites</b> <b>c - Civic Theatre</b> <b>d - Country Parks</b> (Rother Valley, Thyrbergh and Clifton Park) <b>e - Visitor Information Centre</b> <b>f - Events</b> <b>g - Engagement and Outreach Activities</b> <b>h - Leisure Centres</b> <b>i - Other activities delivered by Third Parties (Priority Measure)</b>	Polly Hamilton Regeneration & Environment	High	Quarterly	2017 would be baseline year
3.B1(a)	Deliver a <b>cleaner, greener</b> Rotherham to ensure that it is a safe and attractive place to live, work and visit	Percentage of the principal road network in need of significant repair	Karen Hanson Regeneration & Environment	Low	Annual	To achieve National Average Latest DfT information available is 2015/16 - 3 % (4%)
3.B1(b)		% of the non-principal road networks in need of repair	Karen Hanson Regeneration & Environment	Low	Annual	7%
3.B1(c)		<b>% of unclassified roads in need of repair (Priority Measure)</b>	Karen Hanson Regeneration & Environment	Low	Annual	To achieve National Average- Latest DfT information available is 2015/16 - 17 % Local target 22 % (28%)

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
3.B2(a)	Deliver a <b>cleaner, greener</b> Rotherham to ensure that it is a safe and attractive place to live, work and visit	<b>Effective enforcement action taken where evidence is found</b> <b>a) Fly Tipping (fixed penalty notices and prosecutions)</b> <b>(Priority Measure)</b>	Karen Hanson Regeneration & Environment	High	Monthly	50 % increase in prosecutions (37+)
3.B2(b)		<b>Effective enforcement action taken where evidence is found</b> <b>b) Other enviro-crime (fixed penalty notices and prosecutions)</b> <b>(Priority Measure)</b>	Karen Hanson Regeneration & Environment	High	Monthly	5000
3.B3		Total number of customer contacts by service area and overall total. Service areas measured are a) Street Cleansing, b) Grounds Maintenance, c) Litter, d) Waste Management. Contacts measured are: i) Official complaints ii) Compliments received iii) Service Requests	Karen Hanson Regeneration & Environment	Low	Monthly	5 % reduction in the number of official contacts
3.B4	Ensure an efficient and effective waste and recycling service	<b>Number of missed bins per 100,000 collections</b> <b>(Priority Measure)</b>	Karen Hanson Regeneration & Environment	Low	Quarterly	60
3.B5		<b>% of waste sent for reuse (recycling and composting)</b> <b>(Priority Measure)</b>	Karen Hanson Regeneration & Environment	Low	Quarterly	45 %

## A. Businesses supported to grow and employment opportunities expanded across the borough

**Damien Wilson**, Strategic Director – Regeneration and Environment

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
4.A1	Deliver <b>economic growth</b> (via the Economic Growth Plan, Business Growth Board and Sheffield City Region	Overall number of businesses in the borough	Paul Woodcock Regeneration & Environment	Low	Monthly	7000
4.A2		<b>Increase Number of Business Births/Start Ups per 10,000 Resident Population 16+ years old) (Priority Measure)</b>	Paul Woodcock Regeneration & Environment	High	Annual	55
4.A3		No of new businesses started with help from the Council	Paul Woodcock Regeneration & Environment	High	Annual/ Quarterly	Baseline Year
4.A4		Survival rate of new businesses (3 years)	Paul Woodcock Regeneration & Environment	High	Annual	60 %
4.A5		% of vacant floor space in the Town Centre	Paul Woodcock Regeneration & Environment	Low	Quarterly	Baseline Year
4.A6		<b>Number of jobs in the Borough (Priority measure)</b>	Paul Woodcock Regeneration & Environment	High	Annual	1,000 per annum
4.A7		<b>Narrow the gap to the UK average on the rate of the working age population economically active in the borough (Priority Measure)</b>	Paul Woodcock Regeneration & Environment	High	Annual	For 2017/18, reduce the gap from 4.6 % to 4.0 % (Based on rolling 4 quarter average). Achieve national average over next 5 years, a 0.8 % reduction in each year.
4.A8		Number of Planning Applications determined within specified Period: a) Major 13 weeks b) Minor 8 weeks c) Other 8 weeks	Paul Woodcock Regeneration & Environment	High	Annual	a) 95 % b) 95 % c) 95 %

**B. People live in high quality accommodation which meets their need, whether in the social rented, private rented or home ownership sector**  
**C. Adults supported to access learning improving their chances of securing or retaining employment**

**Anne Marie Lubanski**, Strategic Director – Adult Social Care and Housing (Commenced 8th August 2016)

**Ian Thomas**, Strategic Director – Children and Young People's Services

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
4.B1	Implement the Housing Strategy 2016-2019 to provide high quality accommodation	<b>Number of new homes delivered during the year (Priority Measure)</b>	Tom Bell Adult Social Care and Housing	High	Quarterly	10 % more homes than 2016/17 (641)
4.B2		% of stock that is non-decent	Tom Bell Adult Social Care and Housing	Low	Quarterly	0.5 %
4.B3		<b>% of privately rented properties compliant with Selective Licensing conditions within designated areas (Priority Measure)</b>	Karen Hanson Regeneration & Environment	High	Monthly	95 %
4.C1	Improve participation, performance and outcomes of people aged 19+ accessing Council funded and RMBC delivered adult learning provision.	Increase the number of people engaging in adult learning	Karen Borthwick CYPS	High	Monthly	1,950 people
4.C2		Increase the number of learners progressing into further learning, employment and/or volunteering	Karen Borthwick CYPS	High	Monthly	55 %

- A. Maximised use of assets and resources and services demonstrate value for money  
 B. Effective governance Arrangements and decision making processes in place  
 C. Staff listen and are responsive to customers to understand and relate to their needs

Judith Badger, Strategic Director Finance and Customer Services  
 Shokat Lal, Assistant Chief Executive

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
5.A1	Maximising the local revenues available to fund council services	% Council Tax collected in the current financial year	Graham Saxton Finance and Customer Services	High	Monthly	97 % (Top Quartile Met Authorities)
5.A2		% non-domestic (business) rates collected in the current financial year	Graham Saxton Finance and Customer Services	High	Monthly	98 % (Top Quartile Metropolitan Authorities)
5.B1	The <b>Scrutiny function</b> is effective; engages members and improve outcomes for Rotherham residents and communities	Number of pre-scrutiny recommendations adopted	James McLaughlin Assistant Chief Executive's Directorate	High	Quarterly	80 %
5.C1	Treating <b>customer complaints</b> with respect and dealing with them in an efficient and outcome-focussed way	Total number of complaints received by the Council	Jackie Mould Assistant Chief Executive's Directorate	Not applicable	Monthly	No target - not applicable
5.C2		Total number of compliments received by the Council	Jackie Mould Assistant Chief Executive's Directorate	Not applicable	Monthly	No target - not applicable
5.C3		% of complaints closed and within timescale (cumulative)	Jackie Mould Assistant Chief Executive's Directorate	High	Monthly	85 %
5.C4	<b>Resident satisfaction</b> - assessing whether residents feel informed accessing more services online	% of residents who feel that the Council keeps them informed	Leona Marshall Assistant Chief Executive's Directorate	High - very or fairly satisfied	6 monthly	46 %
5.C5	Enable customers to be active and interact with the Council in an efficient way, accessing more services online	% of transactions online	Luke Sayers Finance and Customer Services	High	6 monthly	>36 %

## D. Effective members, workforce and organisational culture

**Shokat Lal**, Assistant Chief Executive

**Ian Thomas**, Strategic Director – Children and Young People's Services

Ref. No	Action	Measure	Lead Officer	Good Performance	Frequency of Reporting	2017/18 Target
5.D1	Staff and managers have an opportunity <b>to reflect on performance</b> , agree future objectives and are aware of how they contribute to the overall vision	<b>% PDR completion (Priority Measure)</b>	Sue Palfreyman Assistant Chief Executive's Directorate	High	Annual	95 %
5.D2	<b>Sickness is managed</b> and staff wellbeing supported	<b>Days lost per FTE (Priority Measure)</b>	Sue Palfreyman Assistant Chief Executive's Directorate	Low	Monthly	10.1
5.D3	<b>Reduced use of interims, temporary and agency staff</b> through effective and efficient recruitment	<b>Reduction in Agency cost (Priority Measure)</b>	Sue Palfreyman Assistant Chief Executive's Directorate	Low	Monthly	10 % reduction
5.D4		<b>Reduction in the amount of CYPS agency social workers (Priority Measure)</b>	Mel Meggs CYPS	Low	Monthly	49
5.D5	Members are able to fulfil their roles as effective community leaders	% members receive a personal development interview leading to a structured learning and development plan	James McLaughlin Assistant Chief Executive's	High	Annual	95 %

Public Report  
Cabinet and Commissioners' Decision Making Meeting

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**Summary Sheet**

Cabinet and Commissioners' Decision Making Meeting – 26 June 2017

**Report Title**

Appointment of Councillors to serve on Outside Bodies

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Shokat Lal, Assistant Chief Executive

**Report Author**

James McLaughlin, Democratic Services Manager  
01709 822477 or james.mclaughlin@rotherham.gov.uk

**Ward(s) Affected**

All Wards

**Summary**

Outside bodies are external organisations which have requested that the Council appoint a representative to them. Outside bodies have separate governance structures to the Council. Appointments to outside bodies can be an important mechanism for: community leadership, partnership and joint working and knowledge and information sharing.

At the Annual Meeting on 19 May 2017, the Council approved procedure rules that detail how councillors will be appointed to serve on outside bodies. Following this, the Cabinet is now responsible for the appointment of councillors to serve on outside bodies. This report presents the nominations received and recommends the appointment of the nominees to the various organisations and partnerships.

**Recommendations**

That Councillors be appointed to serve on Outside Bodies as detailed on the list in Appendix A.

**List of Appendices Included**

Appendix A - Proposed Representatives on Outside Bodies 2017-18

**Background Papers**

The Council's Constitution



**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

No

**Council Approval Required**

No

**Exempt from the Press and Public**

No

## **Appointment of Councillors to Serve on Outside Bodies**

### **1. Recommendations**

- 1.1 That Councillors be appointed to serve on Outside Bodies as detailed on the list in Appendix A.

### **2. Background**

- 2.1 Outside bodies are external organisations which have requested that the Council appoint a representative to them. Outside bodies have separate governance structures to the Council. Appointments to outside bodies can be an important mechanism for: community leadership, partnership and joint working and knowledge and information sharing.

### **3. Key Issues**

- 3.1 The new procedure rules governing the appointment of councillors to serve on outside bodies requires the Cabinet to review the list of notified Outside Bodies and determine whether the authority should make or continue to make an appointment to those bodies. Determination should be based on one or more of the following criteria being met:

- the proposed appointment is a statutory requirement;
- the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
- the proposed appointment would add value to the Council's activities.

- 3.2 With regard to making appointments, the Cabinet should first consider whether it is appropriate for an appointment to be of a specific office holder either by reference to the constitution of the outside body concerned or in the light of any other circumstances as it (Cabinet) may determine. The procedure rules do not require the Cabinet to adhere to the principles of political balance.

- 3.3 The Cabinet is responsible for making any appointment to an outside body, other than those reserved to Overview and Scrutiny Select Commissions. In making such appointments, the procedure rules require the Cabinet to have regard to a Member's current interests prior to making any appointment.

### **4. Options considered and recommended proposal**

- 4.1 The appointment of representatives to outside bodies is at the discretion of the Cabinet. It is evident that the level of appointments to outside bodies has an impact on already busy councillor workloads. Whilst retaining links with outside bodies is an important aspect of community leadership, it is also important that the activities of the Council and councillors are focused around corporate priorities. Members do have the option to retain the current level of appointments.

- 4.2 Nominations have been received and have been collated by the Leader of the Council. The Cabinet is therefore recommended to approve the appointment of nominees listed in Appendix A.

## **5. Consultation**

- 5.1 It is incumbent on the Council's political groups to nominate councillors to serve as representatives on outside bodies.
- 5.2 There is no requirement for consultation beyond internal political group arrangements.

## **6. Timetable and Accountability for Implementing this Decision**

- 6.1 In accordance with the procedure rules that govern the appointment of councillors to serve on outside bodies, Cabinet is accountable for the decisions it makes in appointing individual councillors. Appointments will take effect following the end of the period where non-executive councillors can call-in decisions on 7 July 2017.

## **7. Financial and Procurement Implications**

- 7.1 There are no financial or procurement implications arising from this report beyond any expenses that may incurred from a Member's travel to and from a meeting outside of the borough.

## **8. Legal Implications**

- 8.1 There are no specific legal implications arising from the report, but it is important for individual Councillors appointed to outside bodies to be clear about the nature of the appointment, including whether they have a decision making role or not. As set out at paragraph 12.2 below, different duties and responsibilities will apply depending on the individual Councillor's role on the outside body. In particular Councillors appointed to outside bodies will need to be clear as to whether their duty is to the Council or to the outside body and will need to identify potential conflicts of interest.

## **9. Human Resources Implications**

- 9.1 There are no human resources implications arising from this report.

## **10. Implications for Children and Young People and Vulnerable Adults**

- 10.1 There are no implications for children and young people or vulnerable adults arising from this report.

## **11 Equalities and Human Rights Implications**

- 11.1 There are no equalities or human rights implications arising from this report.

## 12. Implications for Partners and Other Directorates

12.1 The appointment of councillors to serve on outside bodies (i.e. external organisations and partnership) is intended to be a mutually beneficial act for both the authority and the bodies listed. The implications associated with the proposed appointments are considered to be positive.

12.2 It is important that partners, as much as councillors, understand the role that councillors undertake in serving on outside bodies. The role of the councillor can be as a representative, trustee or director as the table below demonstrates:

Title	Brief Description of Role
Representative	Represents the Council's interests and provide advice, guidance and contributes at meetings of the organisation.
Trustee	To act in accordance with the trust deed and to protect the trust's assets. They must comply with the Trustee Act 2000
Director	Has a duty of care towards the company, to act in the best interests of the company as a whole. Directors therefore have a "quasi-trustee" role taking proper care of the assets of the company.

## 13. Risks and Mitigation

13.1 No risks have been identified in respect of the recommendation in this report.

## 14. Accountable Officer(s)

James McLaughlin, Democratic Services Manager

Approvals Obtained from:-

	Named Officer	Date
On behalf of Strategic Director of Finance & Customer Services	Graham Saxton	13/06/2017
Assistant Director of Legal Services	Dermot Pearson	11/06/2017
On behalf of Head of Procurement (if appropriate)	Not required	
On behalf of Head of Human Resources (if appropriate)	Not required	

*Report Author: James McLaughlin, Democratic Services Manager*

This report is published on the Council's website or can be found at:-

<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=>

## APPENDIX A

### PROPOSED REPRESENTATIVES ON OUTSIDE BODIES 2017/18

Outside Body	Vacant Positions	Nominations
B.D.R Joint Waste Board	2	Advisory Cabinet Member for Waste, Roads and Community Safety: Councillor Emma Hoddinott Councillor Sarah Allen
Chesterfield Canal Partnership	1	Councillor Beck
Chesterfield Canal Steering Group	6	Ward Members for Anston & Woodsetts: Jonathan Ireland, Clive Jepson & Katherine Wilson Ward Members for Wales: Councillors Dominic Beck, Gordon Watson and Jenny Whysall
Clinical Commissioning Group	1	Cabinet Member for Adult Social Care and Health: Councillor David Roche
Clinical Commissioning Group Working Groups:		
Rotherham Heart Town	1	Councillor Ken Wyatt
Self-Harm and Suicide Prevention Group	1	Councillor Roche
Dinnington Resource Centre and Recreation Ground – Board of Trustees	2	Councillor Jeanette Mallinder Mrs. J. Havenhand
Don Catchment Working Group	1	Vacancy
Emergency Planning Shared Services (Rotherham and Sheffield) Joint Committee	2	Cabinet Member for Jobs and the Local Economy: Councillor Denise Lelliott Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam
Environmental Protection UK – Yorkshire and Humberside Division	4	To be appointed by the Improving Places Select Commission
Groundwork Creswell	1	Named Director: Substitute: to be appointed by the Improving Places Select Commission
Health and Safety Commission	1	Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam
Industrial Communities Alliance (formerly The Alliance)	1	Councillor Stuart Sansome Substitute: Councillor Bob Bird
Learning Disability Partnership Group	1	Councillor Jayne Elliot
Local Government Association: General Assembly Meetings	3	Leader of the Council, Deputy Leader of the Council and Councillor Bob Walsh

<b>Outside Body</b>	<b>Vacant Positions</b>	<b>Nominations</b>
Special Interest Group – SIGOMA (Special Interest Group of Metropolitan Authorities)	1	Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam Substitute: Councillor Ken Wyatt
Local Government Information Unit	1	Leader of the Council
Local Government Yorkshire and the Humber – Health and Wellbeing Group	1	Cabinet Member for Adult Social Care and Health: Councillor David Roche
National Association of British Market Authorities	1	Councillor Stuart Sansome
National Association of Councillors	1	Councillor Ken Wyatt
Phoenix Enterprises Ltd.	1	Councillor Denise Lelliott
Robin Hood Airport Consultative Committee	1	Councillor Denise Lelliott Substitute: Councillor John Williams
Rotherham and Barnsley Chamber of Commerce	1	Cabinet Member for Jobs and the Local Economy: Councillor Denise Lelliott
Rotherham Citizen's Advice Bureau – Trustee Board	1	Councillor Brian Steele
Rotherham Diversity Festival Steering Group	1	Waheed Akhtar, Voluntary Sector Liaison Officer
Rotherham Together Partnership Board		Leader of the Council (Chair of the Partnership) Cabinet Members Chair of the Children's Trust Board Chief Executive Councillor Jeanette Mallinder Councillor Allen Cowles
Rotherham Together Partnership – Business Growth Board	1	Councillor Denise Lelliott
Rotherham Together Partnership – Health and Wellbeing Board	3	Cabinet Member for Adult Social Care and Health: Councillor David Roche Deputy Leader of the Council: Councillor Gordon Watson Councillor Jeanette Mallinder
Rotherham Together Partnership – Children and Young People's Partnership	1	Deputy Leader of the Council: Councillor Gordon Watson
Rotherham Together Partnership – Safer Rotherham Partnership	1	Cabinet Member for Waste, Roads and Community Safety: Councillor Emma Hodinott
Joint Health Overview and Scrutiny Committee	1	Chair of the Health Select Commission: Councillor Simon Evans
Learning Disability Partnership Board	1	Councillor Jayne Elliot
National Coal Mining Museum for England – Board	1	Councillor Jonathan Ireland

<b>Outside Body</b>	<b>Vacant Positions</b>	<b>Nominations</b>
Rotherham, Doncaster and South Humber Foundation Health Trust Partner Governor	1	Councillor Jayne Elliot
Regional Joint Health Overview and Scrutiny Committee	1	To be appointed by the Health Select Commission
Rotherham Dementia Action Group	1	Councillor Rose McNeely
Rotherham Ethnic Minority Alliance Board	2	Councillor Tajamal Khan Waheed Akhtar, Voluntary Sector Liaison Officer
Rotherham Foundation Health Trust – Council of Governors	1	Councillor Pat Jarvis
Rotherham Licence Watch Steering Group	1	Chair of the Licensing Board: Councillor Sue Ellis
Rotherham Local Safeguarding Children Board	1	Deputy Leader of the Council: Councillor Gordon Watson
Rotherham Schools' Forum	1	Deputy Leader of the Council: Councillor Gordon Watson
RUSH House Management Committee	1	To be appointed by Improving Places Select Commission
Sheffield City Region Combined Authority	1	Leader of the Council: Councillor Chris Read Substitute: Deputy Leader of the Council, Councillor Gordon Watson
Sheffield City Region Combined Authority – Scrutiny Committee	2	Chair of Overview and Scrutiny Management Board: Councillor Brian Steele Councillor Peter Short
Sheffield City Region Combined Authority – Audit Committee	2	Chair of Audit Committee: Councillor Ken Wyatt Councillor Allen Cowles
Sheffield City Region Local Enterprise Partnership	1	Leader of the Council: Councillor Chris Read
South Yorkshire Joint Committee on Archaeology	2	Councillor Amy Brookes Councillor Ken Wyatt
South Yorkshire Joint Committee on Archives	2	Councillor Amy Brookes Councillor Ken Wyatt
South Yorkshire Joint Waste Procurement Board	1	Advisory Cabinet Member for Waste, Roads and Community Safety: Councillor Emma Hoddinott
South Yorkshire Leaders' Meeting	1	Leader of the Council: Councillor Chris Read Substitute: Deputy Leader of the Council: Councillor Gordon Watson
Trans-Pennine Properties (Wakefield) Ltd – Yorkshire Purchasing Organisation	1	Councillor Alan Atkin
Trans-Pennine Trail	1	Vice-Chair of Planning Board: Councillor Simon Tweed

<b>Outside Body</b>	<b>Vacant Positions</b>	<b>Nominations</b>
Trent Regional Flood and Coastal Committee	1	Lead Councillor from Doncaster Substitute Member
Unity Centre Steering Group	1	Waheed Akhtar, Voluntary Sector Liaison Officer
Voluntary Action Rotherham	1	Councillor Christine Beaumont
Warm Homes	1	Cabinet Member for Housing: Councillor Dominic Beck
Women's Refuge	1	To be appointed by Improving Places Select Commission
Women's Strategy Group	1	Councillor Taiba Yasseen
Yorkshire and Humber (Local Authorities) Employers Association	1	Cabinet Member for Corporate Services and Finance: Councillor Saghir Alam
Yorkshire and Humber Strategic Migration Group	2	Two Members appointed from South Yorkshire (currently Councillor J. Platts from Barnsley and Councillor G. Jones from Doncaster)
Yorkshire and Humberside Grid for Learning – Foundation Board	2	Deputy Leader of the Council: Councillor Gordon Watson Head of Performance and Quality – Sue Wilson
Yorkshire and Humberside Children and Young People Lead Member Network	1	Deputy Leader of the Council: Councillor Gordon Watson
Yorkshire and the Humber Reserve Forces and Cadets Association	1	Councillor Ian Jones – Armed Forces Champion
Yorkshire Purchasing Organisation	2	Councillor Alan Atkin Councillor John Vjestica Substitute: Councillor Alan Buckley
Yorkshire Purchasing Organisation Appeals Hearings	2	The Leader of the Council to appoint two councillors as required
Yorkshire Region and Coastal Flood Committee	1	Councillor David Sheppard



## Summary Sheet

### Council Report

Cabinet and Commissioner's Decision Making Meeting - 26 June 2017

### Title

Proposal to increase Hackney Carriage Tariffs

### Is this a Key Decision and has it been included on the Forward Plan?

No, but it has been included on the Forward Plan

### Strategic Director Approving Submission of the Report

Damien Wilson, Strategic Director of Regeneration and Environment

### Report author(s):

Alan Pogorzelec – Business Regulation Manager

Tel. 01709 254955 or Email: [alan.pogorzelec@rotherham.gov.uk](mailto:alan.pogorzelec@rotherham.gov.uk)

### Ward(s) Affected

All wards

## Executive Summary

A representation has been received on behalf of members of the Rotherham Hackney Carriage Association requesting a rise in the metered fares currently being charged in hackney carriage vehicles.

In addition, the association is requesting an additional multiplier to be applied when carrying five or more passengers, and an increase of the soiling charge.

The tariffs are set by the Council in accordance with Section 65 of the Local Government (Miscellaneous Provisions) Act 1976 – this is an executive function and must therefore be exercised by Cabinet.

## **Recommendations**

1. That the requested increase in tariffs 1, 2 and 3 be approved.
2. That the requested amendments to the incremental distance charge or 'drop' across all tariffs be refused.
3. That the requested introduction of a 'large group surcharge' and an increased soiling charge be approved.
4. That following the period of consultation, if no objections are received or any objections received are subsequently withdrawn, then the proposed tariff advertised will take immediate effect.
5. That following the period of consultation, should any objections be received, a report is brought back to Cabinet.

## **List of Appendices Included**

Appendix 1	-	Current Hackney Carriage Tariffs
Appendix 2	-	Recommended Hackney Carriage Tariffs
Appendix 3	-	South Yorkshire Comparison Information

## **Background Papers**

None

## **Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Proposals reviewed by Licensing Board on 20<sup>th</sup> February 2017 (comments received and incorporated into this report).

## **Council Approval Required**

No

## **Exempt from the Press and Public**

No

## Proposal to increase Hackney Carriage Tariffs

### 1. Recommendations

- 1.1 That the requested increase in tariffs 1, 2 and 3 be approved.
- 1.2 That the requested amendments to the incremental distance charge, or 'drop' across all tariffs be refused.
- 1.3 That the requested introduction of a 'large group surcharge' and an increased soiling charge be approved.
- 1.4 That following the period of consultation, if no objections are received or any objections received are subsequently withdrawn, then the proposed tariff advertised will take immediate effect.
- 1.5 That following the period of consultation, should any objection be received, a report is brought back to Cabinet.

### 2. Background

- 2.1 A representation has been received on behalf of members of the Rotherham Hackney Carriage Association requesting a rise in the metered fares currently being charged in hackney carriage vehicles.
- 2.2 In addition, the association is requesting an additional multiplier to be applied when carrying five or more passengers, and an increase of the soiling charge.
- 2.3 The tariffs are set by the Council in accordance with Section 65 of the Local Government (Miscellaneous Provisions) Act 1976. Unlike many other licensing functions, the setting of Hackney Carriage fares is an executive function, and therefore the fees must be set by the Cabinet and not the Licensing Board.
- 2.4 Hackney Carriages are able to take bookings directly from a taxi rank, or be flagged down in the street (as opposed to Private Hire Vehicles that must be booked via a licensed operator). There are 52 Hackney Carriages in Rotherham; this is a limit that was set by the Licensing Board on 12<sup>th</sup> August 2009.

### 3. Key Issues

- 3.1 The current and recommended tariffs are detailed in Appendices 1 and 2 (recommended amendments are highlighted in **bold** text in Appendix 2).
- 3.2 The request was received by the Council in January 2017, and was made by the Chair of the Rotherham Hackney Carriage Association.
- 3.3 A report was presented to the Licensing Board on 20<sup>th</sup> February 2017 in order for the Board to provide comment in relation to the proposals. The Licensing Board made several comments in relation to the proposals, in particular:
  - The rationale behind the "large group surcharge"

- Whether other local authorities have a different tariff for Sundays.
- 3.4 Further information has been obtained as a result of these queries, and this has been incorporated into the detail of this report.
- 3.5 The revised tariffs represent the costs that passengers must pay when taking a journey in a Hackney Carriage, and are considered by the Association to be a fair balance for passenger and licence holder alike.
- 3.6 The tariffs generally comprise two elements:
- The “flag” – this is the initial charge made as soon as the vehicle is hired. It covers the hire of the vehicle and journey up to a specified distance (a percentage of a mile). This is usually the minimum fare that is paid for using the Hackney Carriage.
  - A charge for distance – this is a charge for a specified unit of distance and increases by 10 pence incrementally throughout the journey, and is known as the “drop”. The trade had requested that the amount of the increase is raised to 20 pence, but that the length of the increment is doubled (meaning that the charge per mile will stay the same, but it will increase by larger increments throughout the journey). Officers are recommending that this request is refused.
- 3.7 The current tariffs were set in 2007. Since this time, the cost of fuel, insurance and vehicle servicing has increased significantly. Fuel alone has increased by around 9% since 2007 (according to the AA Fuel Price Report). Licence holders are therefore requesting this increase to cover running costs and allow them to see sufficient return for their business.
- 3.8 The increase in tariffs will see the following charges being paid by customers:

Tariff 1 (standard tariff)

The current charge for first mile is £3.60, with each additional mile costing the passenger £1.20. This will increase to £3.90 for the first mile (an increase of 8.3%), and £1.40 for each additional mile thereafter (an increase of 16.7%).

Tariff 2 (for hirings between 2200hrs and 0600hrs and Sundays and Bank Holidays - excluding Christmas Day, Boxing Day and New Year's Day)

The current charge for first mile is £3.80, with each additional mile costing the passenger £1.40. This will increase to £4.20 for the first mile (an increase of 10.5%), and £1.60 for each additional mile thereafter (an increase of 14.3%).

Tariff 3 (for hirings between 1700hrs on 24<sup>th</sup> December to 0600hrs on 27<sup>th</sup> December, and 1700hrs on 31<sup>st</sup> December to 0600hrs on 2<sup>nd</sup> January)

The current charge for first mile is £6.40, with each additional mile costing the passenger £1.50. This will increase to £6.60 for the first mile (an increase of 3.1%), and £1.70 for each additional mile thereafter (an increase of 13.3%).

- 3.9 As has been referred to above, the trade representative has also requested an amendment in relation to the distance element of the charge (the “drop”). This is currently 10 pence per fraction of a mile. The trade has requested an increase in the drop to 20 pence per fraction of a mile, with a corresponding increase of the amount of distance travelled between each drop. This means that the amount of the distance charge per mile will remain the same – but it will increase in larger increments. For example, a drop of 10 pence per  $\frac{1}{12}$ <sup>th</sup> of a mile will equate to the same as a drop of 20 pence per  $\frac{1}{6}$ <sup>th</sup> of a mile for each mile completed.
- 3.10 Officers consider that amending the incremental increase in the way requested is detrimental to the passenger and in the absence of any justification for such an amendment recommend that this element of the request is refused.
- 3.11 Increased tariffs for night time and Bank Holiday bookings are common across South Yorkshire, however increased tariffs on a Sunday are unique to Rotherham. The trade association have stated that the additional charge on a Sunday is necessary as there is insufficient work in the town on a Sunday (between the hours of 6am and 10pm) to justify working at the standard rate. A view was expressed that if Tariff 1 applied on a Sunday then Hackney Carriages would not work on that day as it would not be cost effective. It should be noted that Tariff 2 has been charged on Sundays for some years i.e. the proposal is not seeking to introduce this requirement.
- 3.12 In addition to the above, the trade is also requesting the ability to activate an additional surcharge in the event that five or more passengers are being carried in the vehicle. This surcharge would comprise of a multiplier of 1.5 being applied to whichever tariff is in operation, and would be applied for the whole of the fare if five or more passengers are present in the vehicle during any part of the journey. This additional surcharge would be activated manually by the driver.
- 3.13 The trade representative has explained that the rationale behind the multiplier is as follows:
- Vehicles that are licensed to carry five or more passengers are larger and often purpose built vehicles – they are therefore more expensive to purchase.
  - Larger / purpose built vehicles are more expensive to run and maintain (fuel, insurance, servicing etc.).
  - Larger vehicles are often wheelchair accessible. The surcharge may encourage drivers to provide larger vehicles, which will increase the number of wheelchair accessible vehicles in the Hackney Carriage fleet. The surcharge will only be applied in cases where there is a group of five or more people – the surcharge cannot be applied solely as a result of a wheelchair being carried within the vehicle.
  - The surcharge only being applied when there are five or more passengers in the vehicle is considered (by the trade) to be a compromise between covering the costs to the driver, and ensuring that the tariffs remain competitive with smaller vehicles and affordable for passengers.

- 3.14 The trade has requested that the current soiling charge is increased from £25 to £45. This charge is paid by the customer in the event that a passenger is sick, or spills food or drink in the vehicle. In the event that this happens, the vehicle must be taken off the road and cleaned before it can operate as a licensed vehicle. The trade believe that the current charge of £25 is insufficient to cover the cost of both an interior valet and the associated “down time”.
- 3.15 In order to illustrate the effect of the requested increase, the following comparison information is attached to this report as Appendix 3:
- Direct comparison of the current, requested and recommended hackney carriage tariffs;
  - Comparisons with tariffs set by other South Yorkshire councils;
  - Costs of a five mile journey by Hackney Carriage in all four South Yorkshire Authorities.
- 3.16 Any change in the proposed tariffs must be advertised in the local press (through the publication of a public notice), this will take place following agreement of the proposed tariffs by Cabinet. Should any objections be received then a further report will be prepared for consideration by Cabinet. The final determination of the tariffs will be the responsibility of Cabinet.
- 3.17 If no objections are received (or objections are made but subsequently withdrawn) the revised tariffs will come into effect on the date of the expiration of the period specified in the notice that is placed in the local press (or the date of withdrawal of the objection or, if more than one, of the last objection, whichever date is the later).
- 3.18 On implementation, the meters fitted in Hackney Carriages will require reprogramming – this activity will be undertaken by specialist meter programmers under supervision from licensing officers, and officers will verify the accuracy of the meter following reprogramming. The costs associated with the reprogramming of the meters will be met by the licence holder.
- 3.19 The proposed tariffs will only apply to Hackney Carriages licensed by Rotherham MBC. Private Hire Vehicles licensed by Rotherham MBC are at liberty to set their tariffs at whatever level they deem appropriate.
- 3.20 The recommended tariffs outlined in Appendix 2 represent the tariffs that were requested by the representative of the licensed trade – with the exception of the amendment to the incremental increase or ‘drop’, which is an officer recommendation.

#### **4. Options considered and recommended proposal**

- 4.1 Cabinet may either accept or reject the proposal in relation to the tariff increase. This report is recommending approval of the tariffs as detailed in Appendix 2 which includes the officer recommendation not to accept the incremental increase or ‘drop’ charge.

- 4.2 Cabinet may choose to accept the proposals in part, however if such a situation was to arise, it is recommended that the revised proposal is brought to the attention of the licensed trade representatives for their information and comment prior to publication in the local press. This will give the trade the option to provide further information to the Council in relation to their proposal should they consider this to be necessary.

## **5. Consultation**

- 5.1 Members of the Council's Licensing Board have already reviewed the proposed increase and made comments in relation to them (see above).
- 5.2 A notice will be placed in the local press allowing 28 days for comments regarding the proposed tariffs to be submitted to the Council.
- 5.3 Should any comments be received then these will need to be considered prior to the tariffs being implemented. It is recommended that final approval of the fees is delegated to the Cabinet Member for Waste, Roads and Community Safety.
- 5.4 If no comments are received (or comments are made but subsequently withdrawn) the revised tariffs will come into effect at a date to be determined by the Council in liaison with the trade.

## **6. Timetable and Accountability for Implementing this Decision**

- 6.1 Once the proposed tariffs are agreed, they will be communicated to the local licensed trade representatives by email. In addition, a notice will be placed in the local press.
- 6.2 The trade and members of the public will be given a period of 28 days within which to comment on the proposed fees.
- 6.3 The revised fees will be introduced with effect from 1<sup>st</sup> day of the month following the day that the consultation closes, or the final tariffs are agreed.

## **7. Financial and Procurement Implications**

- 7.1 Costs will be incurred by the service for the advertisement of the fees in the local press, and the production of revised tariff cards. These costs will be met using the existing service budget.
- 7.2 The costs associated with the introduction of the new tariffs, and the reprogramming of the meters, will be met by the individual hackney carriage drivers.

## **8. Legal Implications**

- 8.1 The relevant legislative provisions and requirements for the setting of Hackney Carriage tariffs are set out in main body of the report.

## **9. Human Resources Implications**

9.1 There are no specific human resources implications introduced by this report.

## **10. Implications for Children and Young People and Vulnerable Adults**

10.1 There are no specific implications for children, young people or vulnerable adults introduced by this report.

## **11. Equalities and Human Rights Implications**

11.1 There are no specific equalities or human rights implications introduced by this report.

## **12. Implications for Partners and Other Directorates**

12.1 There are no specific implications for partners and other directorates introduced by this report.

## **13. Risks and Mitigation**

13.1 Setting the tariffs excessively high may cause fewer people to use hackney carriages.

13.2 Fewer people using hackney carriages may also lead to difficulties in clearing the town centre on a Friday and Saturday evening. This may lead to an increase in disorder. However, the proposed rates compare favourably with those in the rest of the region, and it is felt that the impact of the increased tariffs would be negligible.

13.3 There is a belief that a reduction in the number of hackney carriages will increase the likelihood of private hire drivers illegally plying for hire.

## **14. Accountable Officer(s)**

Alan Pogorzelec – Business Regulation Manager  
Regeneration and Environment  
01709 254955, [alan.pogorzelec@rotherham.gov.uk](mailto:alan.pogorzelec@rotherham.gov.uk)

This report is published on the Council's website or can be found at:-  
<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=>



**Appendix 1 – Current Hackney Carriage Tariff**

Tariff 1		£
1	Distance	
	For the first 1/12 <sup>th</sup> mile	2.50
	Subsequently for each 1/12 <sup>th</sup> mile or uncompleted part thereof	0.10
2	Waiting time	
	For each period of one minute or uncompleted part thereof	0.20
Tariff 2		
1	For hirings between 2200hrs and 0600hrs and Sundays and Bank Holidays (excluding Christmas Day, Boxing Day and New Year's Day) for the first 1/14 <sup>th</sup> mile	2.50
	Subsequently for each 1/14 <sup>th</sup> mile or uncompleted part thereof	0.10
2	Waiting time	
	For each period of one minute or uncompleted part thereof	0.20
Tariff 3		
1	For hirings between 1700hrs on 24 <sup>th</sup> December to 0500hrs on 27 <sup>th</sup> December, and 1700hrs on 31 <sup>st</sup> December to 0500hrs on 2 <sup>nd</sup> January for the first 1/15 <sup>th</sup> mile	5.00
	Subsequently for each 1/15 <sup>th</sup> mile or uncompleted part thereof	0.10
2	Waiting time	
	For each period of one minute or uncompleted part thereof	0.20

**Additional Charges**

For the purpose of extra charges hereinafter authorised the following days in each year are classified as Bank Holidays:-

New Year's Day	Good Friday	Easter Monday
May Day	Spring Holiday	Late Summer Holiday
Christmas Day	Boxing Day	

All meters are Calendar controlled so the amount displayed will be the amount to be paid by the customer, all Tariffs will be charged automatically by the meter.

Soiling Charge      £25.00

**Appendix 2 – Recommended Hackney Carriage Tariff**

Tariff 1		£
1	Distance	
	For the first <b>1/14<sup>th</sup></b> mile	<b>2.60</b>
	Subsequently for each <b>1/14<sup>th</sup></b> mile or uncompleted part thereof	0.10
2	Waiting time	
	For each period of one minute or uncompleted part thereof	0.20
Tariff 2		
1	For hirings between 2200hrs and 0600hrs and Sundays and Bank Holidays (excluding Christmas Day, Boxing Day and New Year's Day) for the first <b>1/16<sup>th</sup></b> mile	<b>2.70</b>
	Subsequently for each <b>1/16<sup>th</sup></b> mile or uncompleted part thereof	0.10
2	Waiting time	
	For each period of one minute or uncompleted part thereof	0.20
Tariff 3		
1	For hirings between 1700hrs on 24 <sup>th</sup> December to <b>0600</b> hrs on 27 <sup>th</sup> December, and 1700hrs on 31 <sup>st</sup> December to <b>0600</b> hrs on 2 <sup>nd</sup> January for the first <b>1/17<sup>th</sup></b> mile	5.00
	Subsequently for each <b>1/17<sup>th</sup></b> mile or uncompleted part thereof	0.10
2	Waiting time	
	For each period of one minute or uncompleted part thereof	0.20

**Additional Charges**

For the purpose of extra charges hereinafter authorised the following days in each year are classified as Bank Holidays:-

New Year's Day	Good Friday	Easter Monday
May Day	Spring Holiday	Late Summer Holiday
Christmas Day	Boxing Day	

***(note: the extra charges will also be applied to any additional Bank Holiday that is announced by the Government from time to time).***

All meters are Calendar controlled so the amount displayed will be the amount to be paid by the customer, all Tariffs will be charged automatically by the meter.

**Soiling Charge                      £45.00**

**Large group surcharge      Relevant tariff multiplied by 1.5**

(This charge is to be applied in cases where there are five or more passengers present in the vehicle at any one time – the multiplier will be applied to the whole of the final fare as stated on the meter).

### Appendix 3 – Hackney Carriage Tariff Comparison Information

	<b>Rotherham</b>	<b>Barnsley</b>	<b>Doncaster</b>	<b>Sheffield</b>
<b>Date tariffs were set</b>	<b>Proposed</b>	May 2017	May 2016	August 2016
<b>Charge for first mile (standard tariff)</b>	<b>£3.90</b>	£3.70	£3.80	£4.40
<b>Cost per subsequent mile (standard tariff)</b>	<b>£1.40</b>	£1.60	£1.60	£1.60
<b>Charge for first mile (night time tariff)</b>	<b>£4.20</b>	£4.50	£4.00	£4.90
<b>Cost per subsequent mile (night time tariff)</b>	<b>£1.60</b>	£1.60	£1.80	£1.60
<b>Charge for first mile (Sunday daytime)</b>	<b>£4.20</b>	£3.70	£3.80	£4.40
<b>Cost per subsequent mile (Sunday daytime)</b>	<b>£1.60</b>	£1.60	£1.60	£1.60
<b>Charge for first mile (Bank Holiday)</b>	<b>£4.20</b>	£4.50	£4.00	£4.40
<b>Cost per subsequent mile (Bank Holiday)</b>	<b>£1.60</b>	£1.60	£1.80	£1.60
<b>Charge for first mile (Christmas / New Year Tariff)</b>	<b>£6.60</b>	£7.40	Standard fare plus £3.50	Standard fare plus £2
<b>Cost per subsequent mile (Christmas / New Year tariff)</b>	<b>£1.70</b>	£3.20	Standard fare	Standard fare
<b>Charge for a five mile journey (standard tariff)</b>	<b>£9.50</b>	£10.10	£10.20	£10.80
<b>Charge for a five mile journey (night time tariff)</b>	<b>£10.60</b>	£10.90	£11.20	£11.30
<b>Soiling Charge</b>	<b>£45.00</b>	£80.00	£35.00	£50.00
<b>Additional tariff / charge for five or more passengers</b>	<b>Yes – 1.5 times tariff</b>	Yes - £5.60 first mile, £2.40 per mile thereafter	No	No

Public Report  
Cabinet and Commissioners' Decision Making Meeting

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**Council Report**

Cabinet and Commissioners' Decision Making Meeting – 26 June 2017

**Title**

Rotherham Local Plan: Additional Consultation on the Sites and Policies Document

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Damien Wilson, Strategic Director, Regeneration & Environment

**Report Author(s)**

Andy Duncan, Planning Policy Manager, Planning, Regeneration and Transport

Helen Sleight, Senior Planning Officer, Planning, Regeneration and Transport

**Ward(s) Affected**

Hoover and Wath and the specific sites referred to in the report, but the Local Plan affects the whole of the borough.

**Executive Summary**

The report seeks approval to consult on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area. This is necessary to accommodate the changes required by the Planning Inspector. Consultation on these sites is required before the Council can continue with the independent examination of the Sites and Policies Document.

**Recommendation**

That the commencement of public consultation on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area be approved.

**List of Appendices Included**

Appendix 1: Wath upon Dearne, Brampton Bierlow, West Melton consultation document.

**Background Papers**

The Rotherham Sites and Policies Document examination website provides further details of the Inspector's requirements and related documents.

<http://www.rotherham.gov.uk/localplanexamination>

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**  
Overview and Scrutiny Management Board – 21 June 2017

**Council Approval Required**

No

**Exempt from the Press and Public**

No

Rotherham Local Plan: Additional Consultation on the Sites and Policies Document

**1. Recommendations**

- 1.1 That the commencement of public consultation on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area be approved.

**2. Background**

- 2.1 The Council is preparing a Local Plan for Rotherham. This is both a statutory requirement and a pro-active approach to meeting the need for new homes and jobs, promoting economic growth and continuing the regeneration of the Borough. The two key documents contained within the Local Plan are the Core Strategy (adopted September 2014), and the supporting Sites and Policies Document.
- 2.2 The Sites and Policies Document allocates land to meet the targets for new homes and jobs fixed in the adopted Core Strategy. Most new development proposed will be focused in the Rotherham Urban Area (including at Bassingthorpe Farm) and at Principal Settlements for Growth at:

- Wath upon Dearne, Brampton Bierlow, West Melton
- Dinnington, Anston and Laughton Common, and
- Bramley, Wickersley and Ravenfield Common.

- 2.3 Following extensive community engagement over a number of years, the Council submitted the Sites and Policies Document to central Government on 24 March 2016 (Council Meeting 16/9/15, minute 55 refers). The document is being examined by an independent Inspector appointed by the Secretary of State. Public hearings for the examination were held from July to December 2016.

**3. Key Issues**

- 3.1 The Inspector has written to the Council setting out his initial conclusions. He has taken into account the Council's evidence, and submissions from others, and decided that limited changes to the document are required to make it sound and able to be adopted in due course. These changes, otherwise known as "Proposed Main Modifications", will be subject to consultation at a later stage.
- 3.2 The Inspector's letter, including his list of Proposed Main Modifications, has been published on the Council's Local Plan examination website. The website also provides an indicative timetable for the remaining stages of the examination. Key highlights of the Proposed Main Modifications are listed below:
- Todwick housing site (H84) removed
  - Todwick North employment site (E16) removed
  - Gypsy and Traveller site at Kiveton Park Station (GT1) retained

3.3 The Inspector also requires the Council to identify and consult on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area. This is to remedy a shortfall against the Core Strategy housing target for this area that has come to light as part of the examination. This consultation is required as an additional stage before the Council consults on the Inspector's Proposed Main Modifications.

3.4 This additional consultation stage will lengthen the examination period but the Inspector considers it necessary to ensure a robust and transparent process.

#### **4. Options considered and recommended proposal**

4.1 Officers have identified two additional housing sites to remedy the shortfall in housing supply highlighted by the Inspector.

4.2 Although there are alternative sites that could have been selected, officers consider that the two sites set out in the consultation document at Appendix 1 are the most appropriate choices. They minimise the release of further Green Belt land and are the most sustainable sites to meet the shortfall against the target for this area. Together they will provide around 500 new homes. The sites are:

- Land off Far Field Lane, Wath upon Dearne (site reference LDF0849)
- Land between Pontefract Road and Barnsley Road, West Melton (site reference LDF0263)

4.3 It is recommended that the document at Appendix 1 setting out these additional housing sites is approved for public consultation.

#### **5. Consultation**

5.1 Subject to Cabinet approval, it is proposed that public consultation on the additional housing sites will take place during July and August 2017. Officers will forward any comments received to the Inspector, who may then hold further hearing sessions. The Inspector will then confirm whether the additional housing sites are to be included in the Proposed Main Modifications.

5.2 Prior to the Cabinet meeting, officers held a drop-in session for all members at the Town Hall on 13 June 2017. This enabled members to ask any questions about the additional housing sites proposed in the Wath upon Dearne, Brampton Bierlow, West Melton area. It also allowed officers to brief members more generally on the Proposed Main Modifications to the plan.

- 5.3 The Local Plan Sites and Policies document has been subject to extensive public consultation, over a number of years. Consultation has been tailored to each stage of the process but has typically involved a variety of methods, such as press adverts, radio interviews, letters, emails, public drop-in sessions, member and parish briefings, web content, and hard copies in all libraries. At each stage of plan preparation, officers have carefully considered both the results of public consultation and the ongoing Integrated Impact Assessment (IIA) of the draft plan. Where consultation comments and the IIA have raised material planning considerations, officers have made appropriate changes to the draft policies and site allocations.

## 6. Timetable and Accountability for Implementing this Decision

- 6.1 The timetable below shows the significant stages in the Local Plan process to date. It also gives anticipated dates for the remaining stages of the Sites and Policies Document examination and its eventual adoption. Dates shown for future stages are indicative and may be subject to change.

Date	Stage/action
<b>2014</b>	
September	Meeting of the Council adopted the Core Strategy
October/ November	Public consultation on the Final Draft Sites and Policies Document
<b>2015</b>	
September/ November	Sites and Policies Document published for statutory six week consultation prior to submission to Secretary of State
<b>2016</b>	
March	Sites and Policies Document submitted to Secretary of State
July/ December	Inspector held public hearings to examine the plan
<b>2017</b>	
March	Council received Inspector's letter setting out Proposed Main Modifications to the plan
June 2017	Council's Cabinet to consider additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area for public consultation
July/ August	Council officers to carry out public consultation on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area
October	Inspector to hold further hearing sessions if required and confirm Proposed Main Modifications
Late 2017	Council's Cabinet to consider Proposed Main Modifications for public consultation



<b>2018</b>	
Early 2018	Council officers to carry out public consultation on Proposed Main Modifications for statutory six week period
Spring 2018	Inspector to issue Final Report to the Council
Summer 2018	Council's Cabinet to consider recommendation to full Council to adopt the plan as modified
Summer/ Autumn 2018	Meeting of the full Council to consider adoption of the plan as modified

## **7. Finance and Procurement Implications**

- 7.1 The costs of public consultation on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area will be met by the Planning Policy budget.

## **8. Legal Implications**

- 8.1 The preparation of the Local Plan has complied with the relevant legislation and the Town and Country Planning (Local Planning) (England) Regulations 2012. Once adopted, the Rotherham Sites and Policies Document will form part of the statutory development plan for the Borough and will be used to guide the determination of future planning applications.

## **9. Human Resource Implications**

- 9.1 There are no Human Resource implications arising from this report.

## **10. Implications for Children and Young People and Vulnerable Adults**

- 10.1 No direct implications arise from this report.

## **11. Equalities and Human Rights Implications**

- 11.1 An Equalities Impact Assessment has been undertaken during the preparation of the Sites and Policies Document as prescribed by legislation. This assessment has been submitted to the independent examination as part of the Integrated Impact Assessment of the plan.

## **12. Implications for Partners and Other Directorates**

- 12.1 No direct implications arise from this report. However, there may be a requirement for relevant officers in other directorates (such as the Neighbourhoods Team) to assist with the consultation on additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area.

**13. Risks and Mitigation**

- 13.1 The Council may be open to legal challenge should the Local Plan not be prepared in accordance with the relevant legislation. Legal advice has been sought as necessary to minimise this risk.

**14. Accountable Officer(s)**

Damien Wilson, Strategic Director, Regeneration & Environment

Approvals Obtained from:

On behalf of the Strategic Director of Finance and Corporate Services:  
Jon Baggaley, Finance Manager

On behalf of the Assistant Director of Legal Services:  
Ian Gledhill, Principal Officer, Legal Services

On behalf of the Head of Procurement (if appropriate):  
Joanne Kirk, Purchase to Pay Manager, Finance and Customer Services

# Rotherham local plan

## Sites & Policies Document

### Additional Housing Sites

**Consultation on proposed additional housing sites at  
Wath upon Dearne, Brampton Bierlow and West Melton**

**June 2017**

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### Note

Where references are made in this consultation document to other documents, these are available in the Sites and Policies document examination library on our website at:

<http://www.rotherham.gov.uk/localplanexamination/>

Alternatively hard copies of the examination library are available to view at the Council's main office at Riverside House, Main Street, Rotherham S60 1AE upon request. Requests should be made via the Programme Officer, at:

Email: [kerry.trueman@rotherham.gov.uk](mailto:kerry.trueman@rotherham.gov.uk) Telephone: 07582310364

Post: Local Plan Programme Officer, c/o Planning Policy Team, Planning, Regeneration & Culture Services, Environment & Development Services, Rotherham Metropolitan Borough Council, Riverside House, Main Street, Rotherham, S60 1AE

## Background

### What is the Local Plan?

The Council is preparing a Local Plan for Rotherham which will set out where new development will be located, what uses might be acceptable in different locations, and the planning policies which will be used when deciding planning applications. It covers the period from 2013 to 2028.

The Council adopted the Local Plan Core Strategy on 10 September 2014. This sets out broadly how housing and employment development should be distributed throughout Rotherham's settlements. Following a number of consultation stages, the Council has also prepared an accompanying Sites and Policies document which allocates specific sites for new development to meet the targets set out in the Core Strategy.

The Council submitted its Local Plan Sites and Policies document to the Secretary of State on 24 March 2016 for independent examination. The Council can only adopt the Plan once it has received the Inspector's final report and made any changes to the Plan that this report recommends.

The examination is underway and the Council has received and published the Inspector's letter setting out the Proposed Main Modifications that he considers necessary to make the Sites and Policies document sound. In drawing these up the Inspector has given full regard to the Council's submissions and all the representations made by others relating to the Plan, including contributions made in person at the hearing sessions in 2016.

### Why are we consulting again?

At the time of preparing the Publication Sites and Policies document in 2015, the Council's evidence<sup>1</sup> identified that there were sufficient sites with planning permission to meet the identified target of 1,300 homes<sup>2</sup> for the Wath-upon-Deane, Brampton Bierlow and West Melton area. However, since then a number of these sites have been fully developed and further monitoring has shown that the number of residential units to be delivered on site is considerably lower than originally anticipated. This is mainly due to the inclusion of a local centre within the Express Parks development that has reduced the number of dwellings proposed from that of the original outline planning permission.

**Table 1** shows the status of the housing sites at Wath-upon-Deane, Brampton Bierlow and West Melton currently included in the Sites and Policies document. Using the most up to-date figures available<sup>3</sup> there is an identified shortfall of

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<sup>1</sup> Strategic Housing Land Availability Assessment 2015

<sup>2</sup> See Core Strategy Policy CS1 Delivering Rotherham's Spatial Strategy

<sup>3</sup> See table 8 of Housing Land Supply Position Jan 2017

approximately 500 dwellings against the Core Strategy requirement, as shown in Table 2.

**Table 1 Status of housing sites currently included in the Sites and Policies document**

Proposed housing allocation		Original estimated dwellings	Status as at 1 April 2016
H40	Land To The East Of Cortonwood Business Park	233	Permission granted. Delivery on site reduced following representation. Deliverable units reduced from 233 to 122. Expected to be delivered by 2021/22.
H41	Land To The North Of Westfield Road	94	Site under construction. 8 units remaining. Expected completion in 2016/2017.
H42	Brampton Centre	63	Site under construction. 21 units remaining. Expected completion in 2016/2017.
H43	Highfield Farm	70	Proposed allocation. No planning permission.
H44	Off Orchard Place	14	Proposed allocation. No planning permission.
H45	Manvers Way (Express Parks)	205	Site under construction. 38 units remaining. Expected completion in 2016/2017.
H46	Land Off Denman Road	110	Proposed allocation but not now expected to deliver any units within the plan period; not counted in delivery.
H47	Land North Of Stump Cross Road, Wath-upon-Dearne	21	Site under construction. 6 units remaining. Expected completion in 2016/2017.

**Table 2 Meeting the Core Strategy settlement target for the Wath upon Dearne, Brampton Bierlow, West Melton area**

<b>A</b>	<b>Core Strategy Target</b>	1,300 homes
<b>B</b>	<b>Less: Completions 2013-2016</b>	376 homes
<b>C</b>	<b>Sub-total (A-B)</b>	924 homes
<b>D</b>	<b>Under construction</b>	146 homes
<b>E</b>	<b>Full planning permission</b>	122 homes
<b>F</b>	<b>Outline planning permission</b>	0 homes
<b>G</b>	<b>Small sites (less than 10) x 70%</b>	45 homes
<b>H</b>	<b>Remaining requirement 2016-2028 (C-(D+E+F+G))</b>	611 homes
<b>I</b>	<b>Site allocations proposed</b> <i>number of dwellings expected to be built within plan period, excluding allocated sites under construction / with permission</i>	84 homes
<b>J</b>	<b>Deficit against remaining requirement (H-I)</b>	-527 homes

**How does the Council proposed to meet the shortfall?**

In his letter the Inspector has requested that the Council address this shortfall by identifying additional housing sites in the Wath upon Dearne, Brampton Bierlow, West Melton area. This is to ensure that the housing supply figures broadly meet the target for this area set out in the Core Strategy.

This document sets out the changes which the Council propose to make in response to the Inspector's letter. It identifies and provides justification for the additional sites which the Council proposes should be included as residential allocations in the Sites and Policies document. It also provides details of alternative sites considered and the reasons why they are not proposed as residential allocations.

For clarity, **Appendix 1** of this consultation document includes a map which shows the proposed housing sites currently included in the Sites and Policies document, the additional sites which the Council propose should be allocated for housing development and those other sites promoted through the examination process.

The Inspector's letter makes clear that if the additional sites which are being consulted on now are found to be justified and necessary then they would be included in the Proposed Main Modifications to the Plan. These are programmed to be subject to public consultation later in 2017.

## Proposed additional housing sites

To address the shortfall of housing land in the Wath-upon-Deerne, Brampton Bierlow, West Melton area, the Council sets out below the potential additional sites it considers will best meet the requirements of the Core Strategy.

The Council proposes the following additional housing sites:

1. New residential allocation: land off Far Field Lane (LDF0849).  
This is comprised of the northern part of the site (SG5) currently proposed in the Sites and Policies Document as Safeguarded Land plus the small site LDF0297 to the north, facing on to Doncaster Road, to enable a suitable access into the site to be created. The southern part of the site (remainder of SG5) is to remain as Safeguarded Land<sup>4</sup>, with the allotments to the west retained and allocated as Green Space. It has an estimated capacity of 242 dwellings. See **Map 1**.
2. New residential allocation: land between Pontefract Road and Barnsley Road (LDF0263). This site is currently proposed in the Sites and Policies Document as Green Space. It has an estimated capacity of 328 dwellings. See **Map 2**.

The effect on meeting the settlement target is given in **Table 3**. This shows the current shortfall of 527 dwellings against the Core Strategy target and a revised small surplus of 43 dwellings assuming the above changes are made.

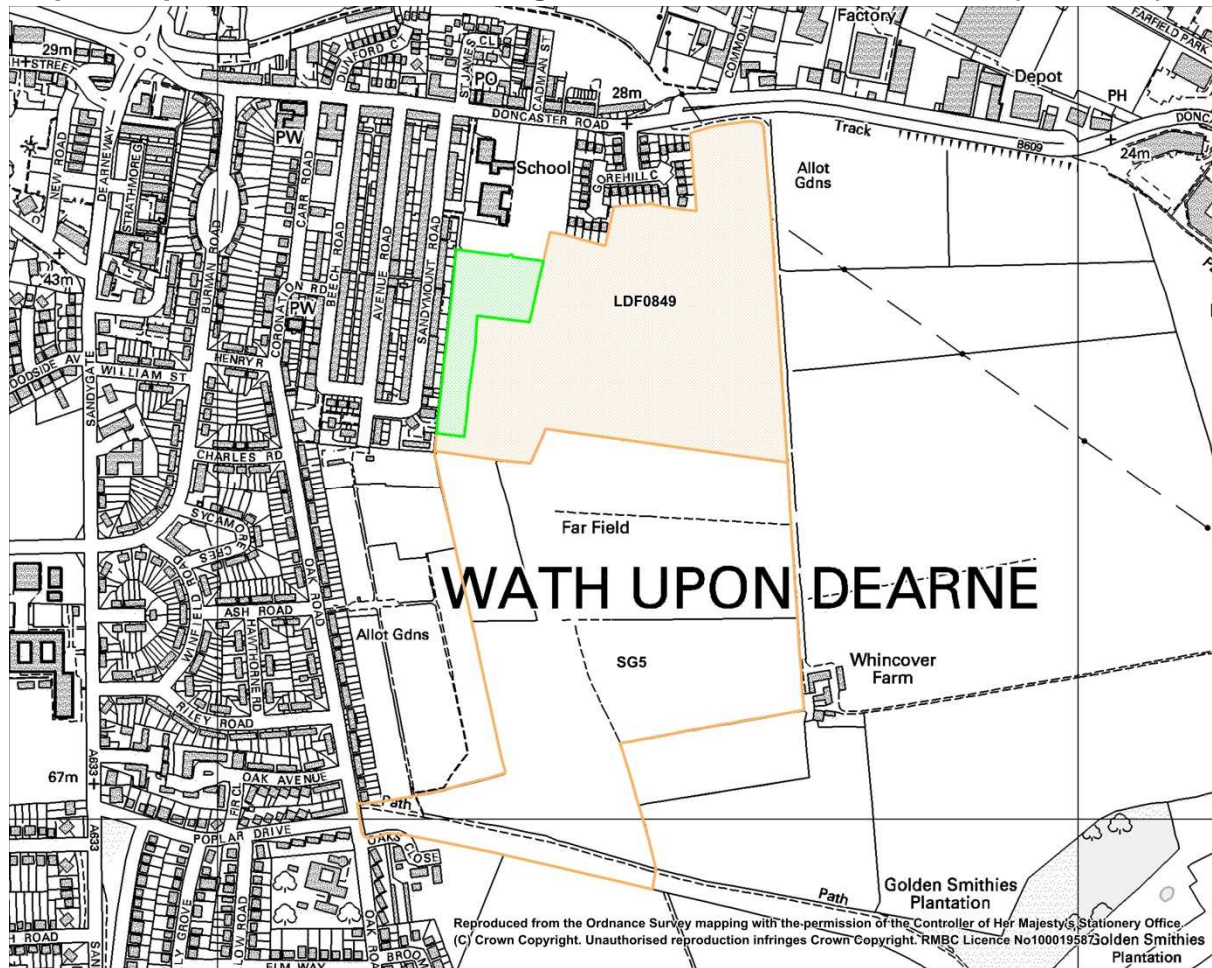
The proposed additional housing sites have strong developer interest, are available, and have been through the full Sustainability Appraisal process (as set out in the Integrated Impact Assessment 2016).




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<sup>4</sup> Safeguarded Land is land removed from the Green Belt which may be required to serve development needs in the longer term. It is not allocated for development at the present time. Development of Safeguarded Land would require a review of the Local Plan and assessment of the land in relation to the need for development at that time.



**Map 1 Proposed additional housing site at land off Far Field Lane (LDF0849)**



-  Residential Development (9.55ha, estimated 242 dwellings)
-  Safeguarded Land (SG5, 16.01ha)
-  Green Space (1.18ha)

**Map 2 Proposed additional housing site at Pontefract Road and Barnsley Road (LDF0263)**



Residential Development (11.73ha, estimated 328 dwellings)

**Table 3 Effect of additional housing sites on meeting the Core Strategy target**

**(Wath upon Dearne, Brampton Bierlow and West Melton area)**

Less: Existing Commitments as at 31st March 2016							Meeting Core Strategy Settlement Targets					
A. Core Strategy Target	B. Less: Completions 2013-2016	C. Sub-total	D. Under construction	E. Full planning permission	F. Outline planning permission	G. Small sites (less than 10) x 70%	H. Remaining requirement 2016-2028	I. Site allocations proposed*	J. Excess / Deficit against remaining requirement	Core Strategy Target % (from Policy CS1)	K. Total expected to be built in Plan Period (B+D+E+F+G+I)	% of overall Core Strategy Target (14,371)
<b>CURRENT POSITION</b>												
1,300	376	924	146	122	0	45	611	84	-527	9%	773	5.4%
<b>POSITION AFTER PROPOSED CHANGES</b>												
1,300	376	924	146	122	0	45	611	654	43	9%	1,343	9.3%

*\*number of dwellings expected to be built within plan period, excluding allocated sites under construction / with permission*



## **Sustainability Appraisal Statement**

When preparing a Local Plan the Planning and Compulsory Purchase Act 2004 requires that the Council produce an accompanying Sustainability Appraisal.

Guidance on these documents states that they should also meet the requirements of the Strategic Environment Assessment (SEA) Regulations. The aim is to ensure that plans are doing as much as they can to support the delivery of social, economic and environmental objectives at the same time. To meet this requirement the Council has prepared an Integrated Impact Assessment (IIA) of the Sites and Policies document. This includes:

- Sustainability Appraisal;
- Health Impact Assessment;
- Equalities Impact Assessment; and
- Habitats Regulation Assessment.

A Sustainability Appraisal Statement has been produced to accompany this consultation and is available at: <http://rotherham.limehouse.co.uk/portal/>

## **How has the Council identified these additional housing sites?**

In preparing the Sites and Policies document the Council has carried out a comprehensive survey of the Borough, looking at sites within and on the edge of our towns and larger villages. Over 800 sites have been assessed for development including those suggested by developers and landowners alongside sites already identified from previous studies.

The Council's approach to identifying additional housing sites at Wath-upon-Deane, Brampton Bierlow and West Melton has included re-consideration of those sites not currently allocated for residential development in the submitted Sites and Policies Document. This has included sites previously considered for alternative uses such as business and industrial activity, Safeguarded Land, and sites proposed to be retained as Green Belt.

The Council has taken account of:

- The availability, suitability and deliverability of alternative housing site options.
- The conclusions of the Sustainability Appraisal regarding alternative housing site options.
- Relevant supporting evidence documents.
- The desire to minimise loss of land from the Green Belt.

Having regard to availability and deliverability of sites, the Council has previously considered sites which are not being actively promoted by other parties through the examination process. The Council has taken the view that this reflects a lack of landowner or developer interest in bringing the sites forward. As such, no additional consideration of these sites has been undertaken, and the conclusions for these sites remain as set out in the Sustainability Appraisal Statement.

The Council has sought to minimise the land proposed to be removed from the Green Belt. In considering alternative housing allocations in this instance, first consideration has been given to sites already proposed to be removed from the Green Belt and allocated as Safeguarded Land. The Council considers that although these sites are not proposed for development in the current Plan period (see footnote 4 on page 5), they represent sites which may be suitable for development. In many cases Safeguarded Land sites have not been selected for allocation now because there are better performing sites available to meet the housing requirements of a settlement. In light of the need to find additional housing sites the council considers that Safeguarded Land is an appropriate first source to consider.

Following Safeguarded Land the Council has then considered alternative site options which are not within the Green Belt and are proposed for allocation for non-residential uses. It has then considered alternative site options which are currently within, and are proposed to remain within, the Green Belt. Core Strategy Policy CS 4 Green Belt recognises the need to review the Green Belt in order to identify and

allocate sites to meet Rotherham's development requirements; however the Council is mindful that the Government attaches great importance to Green Belts and has had regard to Green Belt policy set out in the National Planning Policy Framework.

The Council has reconsidered sites that have been promoted through the independent examination by representors. These representor sites are considered to have landowner and/or developer interest in bringing the site forward for residential development and would be the most likely to be delivered within the Plan period.

The following sections provide details of the identification of and justification for the selection of the two proposed additional housing sites to meet the Core Strategy requirement for this area. In addition, the reasoning as to why other alternative sites, promoted through the independent examination of the Sites and Policies Document, have not been selected is also included.

The result is the selection of two sites which minimise the additional loss of land from the Green Belt, drawing on land which was previously proposed as Safeguarded Land or as Green Space.

## **Reasoning for proposed additional housing sites**

Following this re-assessment process, the Council considers that the sites proposed as part of this consultation are the most appropriate additional sites to meet the housing needs of this area. The justification set out below for each site updates the conclusions for allocation or non-allocation of the relevant LDF sites set out in the Sustainability Appraisal Statement.

The Council has had regard to Core Strategy Policy CS3 Location of New Development which sets out a range of criteria to observe when allocating sites for development. The Council considers that the proposed additional housing sites perform acceptably against the criteria and that there is no indication that the sites should not be identified for development.

### **Land off Far Field Lane (LDF0849)**

The Council considers that the site is a good performing site under the Sustainability Appraisal, given its proximity to the built settlement and existing services of Wath upon Dearne, and being located in a popular residential area. It is now proposed that this site is allocated as a residential development site. The remainder of SG5 to the south would remain as Safeguarded Land.

The Detailed Green Belt Review (2016) noted that the majority of the site's boundaries follow strong physical boundaries. The south eastern corner is the least well defined although hedgerows provide some definition. The site's boundaries could form a reasonably strong new Green Belt boundary. In view of this the Council considers that the northern part of site SG5 could be allocated for residential development and that the site proposed follows sensible field boundaries, for the most part, to create a logical development site.

An area of allotment gardens to the west of LDF0849 is proposed to be allocated as Green Space, rather than as part of the housing site. This recognises the role that these allotments play and reflects the approach adopted for such uses, as evidenced in the Green Space Assessment (February 2017).

The residential allocation would also include an area of land to the north fronting on to Doncaster Road. This site is currently allocated as Green Belt. The Publication Sites and Policies document proposed that it remain as Green Belt due to the site's need as greenspace / recreation, acknowledging that the site is identified as allotment land.

However, this land is not currently in use as allotments, and consists of unmaintained grass land and trees. The earlier assessment also recognised that access may be required to the north and could possibly include a small portion of this site, entering from Far Field Lane into site SG5.

The Council now considers that this allotment land to north is required to ensure that appropriate access can be achieved to the proposed housing site and to promote an attractive entrance into the site ensuring delivery on site in the longer term. This is considered to outweigh the need to retain the site as Green Belt or for potential allotment use. In calculating the residential capacity of the proposed housing site the Council has excluded 0.9 hectares to allow for the potential replacement of allotment land elsewhere within the site and the continuing provision of allotment gardens within the locality.

Given the shortfall in housing land for this area it is essential that the most sustainable sites are selected to meet the requirements of the Core Strategy. The Council considers that this proposed housing site is appropriate to meet the needs of the community in the east of Wath upon Dearne, and mainly uses land already proposed to be removed from the Green Belt in the Sites and Policies Document. Only a small proportion of this site was proposed to be retained as Green Belt.

The Council will draft site development guidelines to provide further detail for potential developers. These will include:

- Consideration should be given to the location of a flood alleviation scheme in this locality as there is a possible overland flood route through this site and known flooding problems immediately downstream (north).
- Careful consideration should be given to accessibility in the Transportation Assessment for the site and also linking the site to the wider community of Wath upon Dearne.



### **Land between Pontefract Road and Barnsley Road (LDF0263)**

This site is an agricultural field currently allocated as Urban Greenspace in the Unitary Development Plan. The Sites and Policies document originally proposed that it remain as Green Space.

The Council considers that it is a good performing site; it is in close proximity to the built settlement, is within a popular residential area and is not Green Belt nor in recreational use.

In reconsidering the site, the Council recognises that it does not perform a typical recreational Green Space function but is farmed agricultural land. Whilst it forms an area of open land that separates the communities of West Melton and Brampton Bierlow, when assessed against alternative site options which include the release of further Green Belt sites, the Council does not consider that its current Green Space allocation should prevent development of the site. A substantial area of land to the south west of the site, which lies between Brampton and West Melton, would remain allocated as Green Space.

Given the shortfall in housing land for this area it is essential that the most sustainable sites are selected to meet the requirements of the Core Strategy and the Council considers that this site is an appropriate site to meet the needs of this community in the west of the area.

The Council will draft site development guidelines to provide further detail for potential developers. These will include:

- Development should be set back from the main road with adequate planting / screening to maintain a visual separation between the settlements of Brampton Bierlow and West Melton.
- This site could be developed as an eco-village and contribute to the Dearne Valley Eco Vision.
- Pylons cross this site and their location will enable the creation of a Green Infrastructure Corridor to be incorporated in any future development proposals.
- A footpath network through the site will be required to maintain access for local communities.

### **Alternative sites considered but not taken forward**

A number of alternative sites are not being actively promoted through the Sites and Policies document examination process. The Council has taken the view that this reflects a lack of landowner or developer interest in bringing the sites forward. No additional consideration of these sites has been undertaken, and the conclusions for these sites remain as set out in the Sustainability Appraisal.

In contrast, a number of sites have continued to be promoted by other parties as part of the examination. **Table 4** summarises why the alternative areas of Safeguarded Land and promoted sites have not been taken forward. The conclusions for these sites also remain as set out in the Sustainability Appraisal.

The Council concludes that the alternative site options:

- Broadly have more site development constraints, or constraints which would require more extensive or complex mitigation, or constraints which may mean that development cannot be achieved, than the proposed additional sites.
- Consist in many cases of smaller sites and that to utilise these sites would require a larger number of sites to be released from the Green Belt. The Council's Detailed Green Belt Review (2016) notes the difficulties of achieving appropriately strong boundaries in relation to a number of these smaller sites.

As such the Council considers that on balance the proposed additional housing sites are the most appropriate to meet the identified housing supply deficit in this settlement grouping. They minimise the additional land which would be removed from the Green Belt, bring forward land which was previously proposed as Safeguarded Land, and include land originally proposed to be retained as Green Space. Re-assessment indicates that allocating these sites for residential use to meet the current housing supply shortfall outweighs the need to retain them for their original proposed allocations.

Table 4 Alternative housing sites considered but not taken forward

Site reference	Estimated housing capacity	Reason for not taking the site forward
SG5 (remainder)	484	The Council has not supported the allocation of the remainder of SG5 for residential use at this time. In totality the site capacity of SG5 is estimated at over 700 homes and would be significantly in excess of the shortfall which the Council needs to address. The area proposed for residential allocation follows sensible field boundaries, for the most part, to create a logical development site. Access is proposed to be from Doncaster Road. Allocating further land from SG5 would be in excess of the requirement to meet the Core Strategy target in policy CS1. Development of the significantly larger site would require more significant constraints to be addressed, including the creation of logical site boundaries and to determine where additional access points could be achieved. The Council is also mindful that the site, if released as a large, single site, would have a longer lead in time for delivery than the identification of smaller sites within the settlement grouping.
SG6	70	<p>This is a relatively small site in close proximity to the Brampton electricity switching station. There is a possible overland flood route through the site. Additional sites in conjunction would be required to meet the deficit in this settlement grouping.</p> <p>The Detailed Green Belt Review (2016) noted that it would be difficult to form a new strong boundary unless the wider strategic parcel was used as a new boundary.</p> <p>After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development as it considers there are more appropriate sites within the settlement grouping that would assist in meeting current housing needs.</p>
SG7	260	This site is in close proximity to the Brampton electricity switching station. The site is proposed as Safeguarded Land, with the IIA submission part 2 (section 4.6 Wath-upon-Deane, Brampton and

Site reference	Estimated housing capacity	Reason for not taking the site forward
		<p>West Melton) noting in table 4.22 'Rationale for allocated and safeguarded land in Wath-upon-Dearne, Brampton and West Melton': ... being a good performing site under the IIA / SA.</p> <p>There are however a number of site constraints having regard to the electricity switching station, the number of pylons and overhead power cables crossing the site. Public transport accessibility likely to be poor due to no potential link through the site. There is a possible overland flood route through the site and a localised spot in the south-east corner of the site. After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development as it considers there are more appropriate sites within the settlement grouping that would assist in meeting current housing needs.</p>
LDF0259	12	<p>The site is currently Green Belt and re-allocation would result in the loss of a strong component of the village townscape, including distant views through this gap in the built environment. Gaps such as this define West Melton as a village, and attractive, distant views are afforded through this "gap" in the built frontage. The scale of the site is such that it is not sufficiently large enough to be considered for a green belt boundary change. Additional sites in conjunction would be required to meet the deficit in this settlement grouping. After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>
LDF0261	60	<p>The site is currently Green Belt and the IIA submission part 2 (section 4.6 Wath-upon-Dearne, Brampton and West Melton) notes in table 4.22 'Rationale for allocated and safeguarded land in Wath-upon-Dearne, Brampton and West Melton': To be retained as green belt, due to various environmental (biodiversity, landscape / townscape, historic environment, recreation) constraints.</p>

Site reference	Estimated housing capacity	Reason for not taking the site forward
		<p>The site is within 250m of a grade 1 or 2* Listed Building, there is a right of way across the site; potential for negative impact on the landscape and the natural recreational value of Flatts Valley; the site is immediately adjacent to Flatts Valley Local Wildlife site LWS88.</p> <p>This is a reasonably small site and additional sites in conjunction would be required to meet the deficit in this settlement grouping. After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>
LDF0274	15	<p>This is a small site in close proximity to the Brampton electricity switching station. It is currently Green Belt and the Detailed Green Belt Review (2016) noted that it would be difficult to form a new strong Green Belt boundary unless the wider strategic parcel was used as a new boundary. Development of this site would lead to an isolated, incongruous tongue of development that does not relate coherently to the existing settlement form.</p> <p>This is a small site and additional sites in conjunction would be required to meet the deficit in this settlement grouping. After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>
LDF0279	120	<p>This site is currently allocated for employment use. The IIA submission part 2 (section 4.6 Wath-upon-Deerne, Brampton and West Melton) notes in table 4.22 'Rationale for allocated and safeguarded land in Wath-upon-Deerne, Brampton and West Melton': To be retained for employment use due to Yorkshire Water objections in relation to sewage works.</p> <p>There are flood risk issues associated with this site (part of the site is in flood zone 2. It adjoins Brook Dyke which floods frequently and areas of this site have developed wetland vegetation due</p>

Site reference	Estimated housing capacity	Reason for not taking the site forward
		<p>to prolonged periods under water, and may have biodiversity value; the site is rated red for surface water flooding and any re-development within this area will need to carefully consider drainage attenuation measures). There has been previous developer interest in housing on the site and a change of allocation to residential has been considered. However Yorkshire Water have suggested a 'cordon sanitaire' of 400m around waste water treatment works to ensure that sensitive uses, such as housing, are not detrimentally affected by odours. Given the flooding issues and the fact that the site is within 400m of a sewage works it is proposed that the site remains allocated for business and industrial use, but not identified as a development site.</p> <p>Additional sites in conjunction would be required to meet the housing deficit in this settlement grouping.</p> <p>After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>
LDF0322	38	<p>This is a reasonably small site in close proximity to the Brampton electricity switching station. Development of this site would lead to an isolated, incongruous tongue of development that does not relate coherently to the existing settlement form. The Detailed Green Belt Review (2016) noted that it would be difficult to form a new strong Green Belt boundary unless the wider strategic parcel was used as a new boundary.</p> <p>This is a small site and additional sites in conjunction would be required to meet the deficit in this settlement grouping. After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>

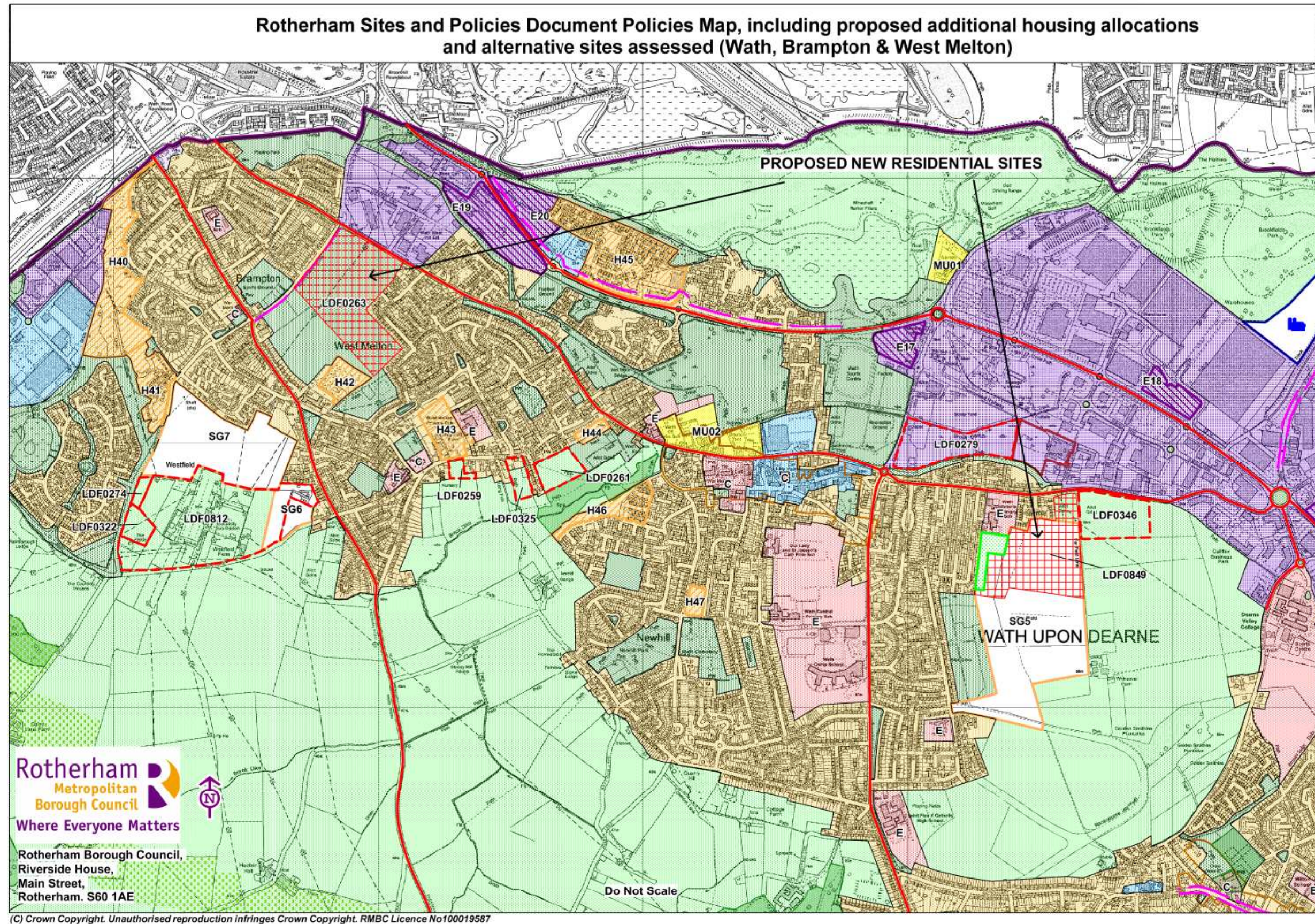
Site reference	Estimated housing capacity	Reason for not taking the site forward
LDF0325	33	<p>The northern part of the site is currently allocated as residential in the Unitary Development Plan, with the remainder allocated as Green Belt. Views into and out of the site are significant and the linear nature of the site means that it would result in an incongruous tongue of development into Flatts Valley. LWS88 Flatts Valley is also adjacent and there is potential for negative impact on the landscape and the natural recreational value of Flatts Valley. Noted archaeological concerns relating to the allocation of this site for future development.</p> <p>The Detailed Green Belt Review (2016) noted that the southern boundary runs across the site and follows no features on the ground. No alternative boundary is considered to exist. If removed from the Green Belt, pressure for further release is likely.</p> <p>The IIA submission part 2 (section 4.6 Wath-upon-Deane, Brampton and West Melton) notes in table 4.22 'Rationale for allocated and safeguarded land in Wath-upon-Deane, Brampton and West Melton': To be retained as green belt, due to various environmental (landscape, historic environment) constraints.</p> <p>This is a small site and additional sites in conjunction would be required to meet the deficit in this settlement grouping. After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>
LDF0346	138	<p>This site is allocated as Green Belt. The IIA submission part 2 (section 4.6 Wath-upon-Deane, Brampton and West Melton) notes in table 4.22 'Rationale for allocated and safeguarded land in Wath-upon-Deane, Brampton and West Melton': To be retained as green belt, due to various environmental (landscape / townscape, historic environment, agriculture) constraints.</p>

Site reference	Estimated housing capacity	Reason for not taking the site forward
		<p>The site is remote from the existing settlement form, and development would encroach into open countryside which is currently in productive agricultural use. Power lines also dissect the site's south-western corner. The Detailed Green Belt Review (2016) noted that an amendment to the Green Belt boundary here would extend beyond an existing strong boundary and impact upon an essential gap between the settlements of Wath and Swinton. Development here as seen particularly from Doncaster Road to the north would impact obtrusively on the openness of the Green Belt.</p> <p>The Archaeology –Scoping Study (2014) identifies major archaeological objections to allocation. The site is of regional significance.</p> <p>Additional sites in conjunction would be required to meet the housing deficit in this settlement grouping.</p> <p>After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>
LDF0812	Circa 100	<p>The site includes the Brampton electricity switching station. Due to this and the constraints of pylons it is uncertain how much housing could be delivered. This is a significant constraint. The IIA submission part 2 (section 4.6 Wath-upon-Deane, Brampton and West Melton) notes in table 4.22 'Rationale for allocated and safeguarded land in Wath-upon-Deane, Brampton and West Melton': To be retained as green belt, due to physical constraints and landscape/townscape considerations.</p> <p>The Detailed Green Belt Review (2016) noted that removal of this site from the Green Belt would</p>



Site reference	Estimated housing capacity	Reason for not taking the site forward
		<p>require removal of land to the north, west and east – i.e. the removal of the whole of the strategic parcel 3 – to avoid creating isolated areas of Green Belt.</p> <p>Additional sites in conjunction would be required to meet the housing deficit in this settlement grouping.</p> <p>After careful consideration of the Sustainability Appraisal / Integrated Impact Assessment and other appropriate documents in its evidence base portfolio, the Council <b>would not</b> support the allocation of this site for residential development.</p>







# Policies Map Key

Housing	Transport	Environment
 New Homes	 Major Road Network	 Green Belt
 Safeguarded Land	 Rail Network	 Area of High Landscape Value
 Residential Use	 Sheffield & South Yorkshire Navigation	 Green Space
<b>Economic Development</b>	 HS2 Consultation Line published 2013 (route still to be finalised by Government)	 Conservation Areas
 New Employment	 HS2 Consultation Line published 2016 (route still to be finalised by Government)	 Statutorily Protected Sites: Sites of Special Scientific Interest, Scheduled Ancient Monuments
 Business Use	 Highway Development Control Lines	 Non Statutorily Protected Sites: Regionally Important Geological Sites, Local Wildlife Sites, Local Nature Reserves, Ancient Woodlands and Scheduled Parks and Gardens
 Industrial and Business Use	 Transport Interchange	
 Mixed Use Area	<b>Minerals &amp; Waste Management</b>	
 Special Policy Areas	 Strategic Waste Management Site	
AMP SP18 Advanced Manufacturing Park	 Actual & Reserve Strategic Waste Management Sites	
MC SP19 Maltby Colliery	W/A Actual Waste Management Sites	
TN SP20 Todwick North	W/R Reserve Waste Management Site	
<b>Retail</b>		
 Retail Use:	 Mineral Infrastructure Sites	
T - Town Centre		
D - District Centre	 Surface Mineral and Waste Sites	
L - Local Centre	M/B Surface Mineral Working Brickearth (Clay) (with permission*)	
RP - Retail Park	M/L Surface Mineral Working Limestone (with permission*)	
 New Retail	W/M Waste Management - Mineral Waste (with permission*)	
<b>Community Facilities</b>	W/C(i) Waste / Controlled (inert waste with permission*)	
 Community Facilities:	W/C(ni) Waste / Controlled (non-inert waste with permission*)	
L - Leisure	 Borough Boundary	
E - Education	<b>Bassingthorpe Farm Strategic Allocation</b>	
H - Health	 Strategic Allocation Boundary	
C - Civic Buildings		
<b>General</b>		
 Gypsy & Traveller Site		
 Travelling Show People Site		
		Refer to Appendix I for inset maps showing primary and secondary shopping frontages for town and district centres
		Refer to Policy SP36 for Biodiversity Opportunity Area inset map
		Refer to Policy SP35 for Green Infrastructure Project inset maps
		Riverside House, Main Street Rotherham. S60 1AE
		

Public Report  
Cabinet and Commissioners' Decision Making Meeting

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**Summary Sheet**

**Council Report**

Cabinet and Commissioner's Decision Making Meeting – 26 June 2017

**Title**

Acquisition of 3-7 Corporation Street, Rotherham

**Is this a Key Decision and has it been included on the Forward Plan?**

This report is a Key Decision and is included in the Forward Plan.

**Strategic Director Approving Submission of the Report**

Damien Wilson, Strategic Director, Regeneration and Environment

**Report Author**

Mike Shires, Development Manager

Ext 23882 or email: [mike.shires@rotherham.gov.uk](mailto:mike.shires@rotherham.gov.uk)

**Ward(s) Affected**

Boston Castle

**Executive Summary**

This report seeks approval to continue to negotiate the purchase of 3-7 Corporation Street, Rotherham however in the event terms cannot be agreed, approval is sought to consider the compulsory acquisition of the properties.

For a Compulsory Purchase Order (CPO) to be successful then the Council must successfully resolve a number of key criteria, which are:-

- There needs to be a properly defined development area and scheme for the site, which must enhance the economic, environmental or social wellbeing of the area.
- There needs to be a clear planning justification for the scheme.
- The scheme needs to be financially viable.
- The scheme needs to be commercially deliverable.

The average timescale for obtaining a site by CPO is 12-18 months from the approval by Cabinet to proceed.

## Recommendations

1. That in accordance with the emerging Town Centre Masterplan and the emerging Local Plan, the burnt out buildings, comprising 3-7 Corporation Street, Rotherham be acquired by the Council to facilitate the redevelopment of the site.
2. That the Assistant Director of Planning, Regeneration and Transportation continue to attempt to contact the owners of 3-7 Corporation Street, Rotherham with a view to acquiring the site by agreement if possible.
3. That the Assistant Director of Planning, Regeneration and Transportation procure a developer partner to produce a development scheme in relation to 3-7 Corporation Street, Rotherham and a further report be submitted to Cabinet/Commissioners regarding proposals for the site.
4. That if the Assistant Director of Planning, Regeneration and Transportation is unable to negotiate an acceptable acquisition of the site and is unable to persuade the owner to bring forward a suitable development proposal for the site, a further report will be submitted in relation to possibly acquiring the site by compulsory purchase.

## List of Appendices Included

### Appendix 1 – Exempt information

#### Background Papers

Rotherham Economic Growth Plan 2015-25

Housing Growth Strategy 2015-20

Town Centre Supplementary Planning Document

#### Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

#### Council Approval Required

No

#### Exempt from the Press and Public

*An exemption is sought for **Appendix 1** under paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part I of Schedule 12A of the Local Government Act 1972 is requested, as this report contains sensitive commercial information with regards to costing for works and commercial agreements which could disadvantage the Council in any negotiations if the information were to be made public.*

*It is considered that the public interest in maintaining the exemption would outweigh the public interest in disclosing the information, as the parties' commercial interests could be prejudiced by disclosure of commercial information.*

**Title:**

Acquisition of 3-7 Corporation Street, Rotherham

**1. Recommendations**

- 1.1 That in accordance with the emerging Town Centre Masterplan and the emerging Local Plan, the burnt out buildings, comprising 3-7 Corporation Street, Rotherham be acquired by the Council to facilitate the redevelopment of the site.
- 1.2 That the Assistant Director of Planning, Regeneration and Transportation continue to attempt to contact the owners of 3-7 Corporation Street, Rotherham with a view to acquiring the site by agreement if possible.
- 1.3 That the Assistant Director of Planning, Regeneration and Transportation procure a developer partner to produce a development scheme in relation to 3-7 Corporation Street, Rotherham and a further report be submitted to Cabinet/Commissioners regarding proposals for the site.
- 1.4 That if the Assistant Director of Planning, Regeneration and Transportation is unable to negotiate an acceptable acquisition of the site and is unable to persuade the owner to bring forward a suitable development proposal for the site, a further report will be submitted in relation to possibly acquiring the site by compulsory purchase.

**2. Background**

- 2.1 No. 3-5 Corporation Street was formerly the Muskaan Indian Restaurant.
- 2.2 The building at 7 Corporation Street comprised the Kyber Pass Indian Restaurant, Club Envy nightclub and three retail units.
- 2.3 The Kyber Pass Indian Restaurant suffered fire damage in December 2005 with the adjacent night club suffering a similar fate in April 2007 (affecting the retail units below). The Muskaan Indian Restaurant was fire damaged in July 2011.
- 2.4 The building has been periodically inspected with regard to its safety and the Council's Building Control officers have confirmed that the building remains structurally sound. An inspection undertaken on 9<sup>th</sup> June 2016 re-confirmed this view and for the purposes of Section 77/78 of the Building Act, the building does not represent a 'Dangerous Structure'. A full structural survey has not been undertaken as officers do not have full access to the properties.
- 2.5 Officers have tried to contact the owners by phone and followed these attempts up with registered letters setting out the Council's desire to either work with the owner to bring forward a development or to acquire the properties.

**3. Key Issues**

- 3.1 The Council has made previous attempts to bring the properties in question back into use by working with the owners, but without success.

- 3.2 Before embarking on a Compulsory Purchase Order (CPO), it is necessary to establish whether it is possible to acquire the site by agreement. This is a requirement of statutory CPO guidelines.
- 3.3 In the event that officers cannot negotiate a purchase by agreement, the Council can pursue a compulsory acquisition of the site. There are a number of key issues which need to be resolved if a CPO is to be successful:-
- a) There needs to be a properly defined development area and scheme for the site, which must enhance the economic, environmental or social wellbeing of the area.
  - b) There needs to be a clear planning justification for the scheme.
  - c) The scheme needs to be financially viable.
  - d) The scheme needs to be commercially deliverable.
- 3.4 If the Council is not going to deliver the scheme itself, it will have to procure a developer partner to come forward with a scheme.

#### **4. Options considered and recommended proposal**

- 4.1 The preferred option would be to engage with the current owners of these properties to agree how this site could be brought forward for development. However, officers have not been able to contact the owners by phone and to date have received no response to letters sent. This lack of engagement by the owners has led to the Council considering the compulsory purchase route.
- 4.2 In the event that the current owners are unwilling to engage with the Council to bring this site forward, the Council has the option to acquire the site using its compulsory purchase powers. This option is deemed to be a last resort and should be used only after all efforts have been made to purchase the site by agreement.
- 4.3 Although the Council does not usually undertake speculative developments, the Council could in theory develop this site itself. However, this would require the allocation of adequate resources to design, cost up and fund a proposal. The Council would also have to be willing to take on the risk inherent in any development scheme. Therefore, it is proposed the Council will look to procure a development partner to bring this site forward.
- 4.4 Do nothing – The properties will continue to lie derelict and act as a blight on the streetscape and continue to adversely affect Rotherham town centre.

#### **5. Consultation**

- 5.1 Officers have consulted with colleagues in Finance and Customer Services, Human Resources and Strategic Housing and Investment Services.
- 5.2 The Commissioner and the Cabinet Member for Jobs and the Local Economy have both been briefed on this proposal and are supportive.

- 5.3 As part of the planning process the wider business and local community will be consulted on the proposed scheme.
- 5.4 Local ward members will be offered a briefing from officers on the CPO process and how it will work.

## **6. Timetable and Accountability for Implementing this Decision**

- 6.1 Following Cabinet approval, officers will prepare a brief, setting out the broad proposal for the site and desired outputs. The brief will be used to procure a developer partner through a competitive tender process. As part of this work an initial appraisal will be undertaken to inform the commercial viability of the various options for the site. This work will run alongside continued attempts to contact the owner and if necessary the compulsory purchase of the site by the Council.
- 6.2 Officers will seek to identify a developer partner by December 2017. This assumes Cabinet approval is obtained on 15<sup>th</sup> May 2017 and the procurement of a developer partner, following an agreed tender process, and marketing of the site.
- 6.3 During the procurement of a developer partner, officers will continue to try to negotiate a purchase of the properties by mutual agreement with the current owners.
- 6.4 Once the Council, working with a developer partner, has a scheme with a clear planning justification that is both financially viable and justifiable, and if the negotiations at 6.3 above have not been successful, officers will begin the CPO process. Initial programming suggests this will commence in early 2018.

## **7. Finance and Procurement Implications**

- 7.1 Within the Capital Strategy (2017-2022) approved by Council on the 8th March 2017, there is an allocation of £14.902m in respect of Town Centre Development. It is proposed that any costs associated with the acquisition, demolition and procurement of a developer partner are funded from this allocation. The £14.902m allocation reflects the balance of the original approved allocation of £17m in 2016/17, following the decision to acquire Forge Island and the Riverside Precinct units. The actual expenditure outturn position for 2016/17 will be reported in the outturn report to Cabinet and Commissioners' Decision Making Meeting on 10th July 2017 and the balance of the allocation will be carried forward into future years.
- 7.2 To procure a developer partner to bring forward a scheme for this site, the brief will be tendered in line with the Public Contracts Regulations 2016 and the Council's Contract Standing Orders and Financial Regulations.



- 7.3 It is estimated that the holding costs for the site will be approximately £10,000 per annum. This includes the cost of site security and any ad hoc repairs to ensure that the buildings are stable and therefore safe. These costs will be managed within existing Asset Management Service budgets. There are no empty business rates associated with these properties as they have been removed from the ratings list.

## **8. Legal Implications**

- 8.1 As the removal of private property from owners is considered to be draconian by English law, the justification for a CPO will have to be carefully considered. The scheme must be valuable to the area and the acquisition must be necessary to it. In addition the scheme must be, as detailed above, aligned with the planning framework, financially viable and deliverable.

## **9. Human Resource Implications**

- 9.1 None

## **10. Implications for Children and Young People and Vulnerable Adults**

- 10.1 The redevelopment of this site will improve the streetscape of the town centre and will contribute to a positive perception of Rotherham town centre as a safe place to visit.

## **11. Equalities and Human Rights Implications**

- 11.1 None

## **12. Implications for Partners and Other Directorates**

- 12.1 Development of this site would contribute to the Rotherham Economic Growth Plan 2015-25 and the emerging town centre masterplan.

## **13. Risks and Mitigation**

- 13.1 A successful CPO will need to show that officers have made every attempt to negotiate an acquisition by agreement and give the owners of these properties every opportunity to engage with the Council. There is a risk that the Council might be deemed to have made insufficient effort to secure a deal by negotiation. Officers will keep a record of all attempts to contact the owners and a record of all negotiations that take place.
- 13.2 There is a risk that any proposed scheme will not be given planning permission. Planning officers will be consulted at an early stage to ensure that any proposals brought forward by a developer are in line with current planning policy.

- 13.3 There is a risk that the case for the application for a CPO will not be robust enough to ensure success. Officers will undertake all due diligence to ensure that any scheme brought forward firstly enhances the economic, environmental or social wellbeing of the area and is both financially viable and deliverable to ensure that any Compulsory Purchase Order is as robust as possible.

**14. Accountable Officer(s)**

Paul Woodcock, Assistant Director Planning, Regeneration and Transport  
Mike Shires, Development Manager, Regeneration and Environment Services

Approvals obtained from:-

On behalf of Strategic Director of Finance and Customer Services: Jonathon Baggaley, Finance Manager.

On behalf of Dermot Pearson, Director of Legal Services: Lesley Doyle, Solicitor.

This report is published on the Council's website or can be found at:-

<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=>

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

## Summary Sheet

### Council Meeting:

Cabinet and Commissioners Decision Making Meeting – 26 June 2017

**Title:** The Rotherham Integrated Health and Social Care Place Plan

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

### Strategic Director Approving Submission of the Report

Anne Marie Lubanski Director of Adult Care and Housing

### Report Author(s)

Nathan Atkinson – Assistant Director Strategic Commissioning, Adult Care and Housing

### Ward(s) Affected

All

## Summary

The purpose of this report is to update Cabinet on:

- 1) the content of the Rotherham Integrated Health and Social Care Place Plan
- 2) the proposed governance arrangements to oversee strategic objectives and ensure tactical delivery of the identified actions
- 3) the links of health and social care integration to key Council strategic drivers such as The Rotherham Plan - *A new perspective 2025*

## Recommendations

That the content of the Rotherham Integrated Health and Social Care Place Plan be noted and the priorities and delivery of outlined activity be supported.

## List of Appendices Included

Nil

## **Background Papers**

The Rotherham Integrated Health and Social Care Plan

<http://www.rotherhamccg.nhs.uk/rotherhams-place-plan.htm>

South Yorkshire and Bassetlaw Sustainability and Transformation Plan

<http://www.smybndccgs.nhs.uk/what-we-do/stp>

The Rotherham Plan - *A new perspective 2025*

[http://rotherhamtogetherpartnership.org.uk/downloads/file/7/the\\_rotherham\\_plan\\_a\\_new\\_perspective\\_2025](http://rotherhamtogetherpartnership.org.uk/downloads/file/7/the_rotherham_plan_a_new_perspective_2025)

## **Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Overview and Scrutiny Management Board – 21 June 2017

## **Council Approval Required**

No

## **Exempt from the Press and Public**

No

**Title:** The Rotherham Integrated Health and Social Care Place Plan

## **1. Recommendations**

- 1.1 That the content of the Rotherham Integrated Health and Social Care Place Plan be noted and the priorities and delivery of outlined activity be supported.

## **2. Background**

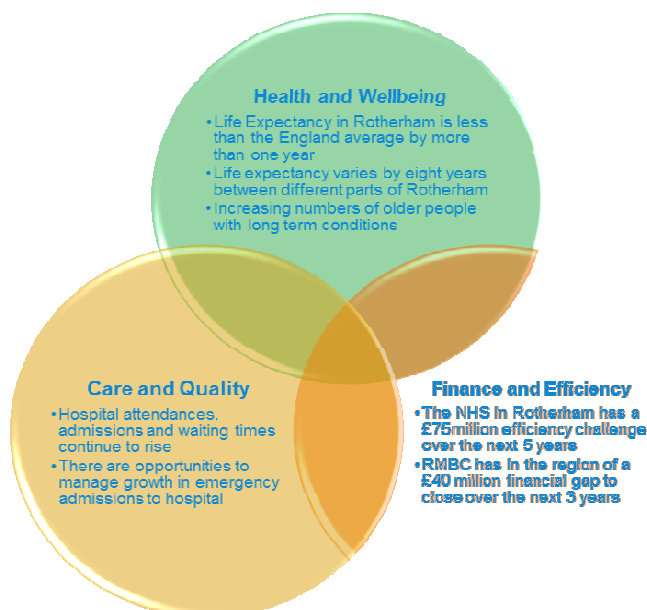
- 2.1 The Rotherham Integrated Health and Social Care Place Plan summarises local ambitions for bringing together health and social care as one single system. The Plan has been jointly produced by the Rotherham Clinical Commissioning Group (RCCG), Rotherham Metropolitan Borough Council (RMBC), The Rotherham NHS Foundation Trust, (TRFT), Rotherham, Doncaster & South Humber NHS Foundation Trust, (RDASH) and Voluntary Action Rotherham (VAR). The Place Plan demonstrates the commitment across partners in Rotherham to the direction of travel for Rotherham and provides for the continuation of collaborative and transformational activity across the whole health and care system. The Plan constitutes the foundations for delivery of one of the game changers contained within the Rotherham Plan - *A new perspective 2025* – integrated health and social care.
- 2.2 Following submission of the most recent draft of the Rotherham Integrated Health and Social Care Place Plan to the Health and Wellbeing Board in January 2017, the focus in Rotherham has been on:
  - Strengthening the Integrated Health and Social Care Place Plan content particularly around the case for change, primary care and implementation plan.
  - building the governance arrangements to ensure that there is transparency and accountability for the delivery of the Plan, with clear political leadership under the Accountable Care System to support the STP deadline.
  - delivery of the ambitions of the plan and being able to track tangible progress at local level.
  - linking the plan to wider ambitions for the borough in terms of neighbourhood based approaches to improve the wellbeing and life chances of Rotherham people.

## **3. Key Content**

- 3.1 The NHS Shared Planning Guidance asked every local health and care system in England to come together to create its own ambitious local plan for accelerating implementation of the Five Year Forward View (5YFV). These blueprints, called Sustainability and Transformation Plans (STPs), are place-based, multi-year plans built around the needs of local populations. Rotherham sits within the South Yorkshire and Bassetlaw footprint which is led by Sir Andrew Cash (Chief Executive of Sheffield Teaching Hospitals).

- 3.2 The Rotherham Integrated Health and Social Care Place Plan, along with the other footprint areas Plans, underpins the wider regional submission. The Rotherham Place Plan outlines the priorities and highlights the proposed system solutions for the borough, linking into the wider ambitions for the footprint. The final draft of the South Yorkshire and Bassetlaw STP was submitted in October 2016. The Council was consulted on the content of the STP submission and has been assigned Core Place Based partner status within the emerging governance framework.
- 3.3 The South Yorkshire and Bassetlaw STP submission was identified by NHS England as one of the nine exemplars across the country, being singled out as the only plan demonstrating a wider system commitment incorporating the local authority and voluntary sector offer.
- 3.4 In order to draw down potential future funding for the STP, each local area within the footprint must have formed Accountable Care Partnerships in each local place delivering integrated health and social care aligned to an Accountable Care System for South Yorkshire and Bassetlaw by September 2017.
- 3.5 The vision of the Rotherham Integrated Health and Social Care Place Plan is: *Supporting people and families to live independently in the community, with prevention and self-management at the heart of our delivery.*
- 3.6 In order to deliver the vision the Place Plan partners have considered the case for change to the current system and ways of working. This centres on three key gaps:
- Health & Wellbeing
  - Care & Quality
  - Finance and Efficiency

The specific elements to these three headings are articulated in the diagram below:



- 3.7 The Rotherham Integrated Health and Social Care Place Plan contains five joint priorities (plus Primary Care which sits outside the plan but is integral to it) that are building on existing initiatives, but taking a whole system approach to make them more efficient, maximise benefits and reach.

3.8 *(1) Prevention, self-management, education and early intervention*

The aim is better meet the needs of local people by taking a targeted approach to early intervention. This will be through:

- expansion of the award winning Social Prescribing service to cover people at risk of hospitalisation and experiencing mental ill-health. GPs will therefore be able to refer a wider cohort to the services available within the community to best meet their needs outside of a statutory intervention.
- systematic use of healthy conversations and advice by ensuring that all partner organisations sign up to train their workforce in Making Every Contact Count (MECC). The expectation is that front line staff talk to people about sensitive issues such as diet, exercise, smoking and excessive alcohol use in addition to their primary issue. Staff will then be able to sign post people to evidence based lifestyle services to support positive change in a way that works best for the individual.
- improvements to the Voluntary Action Rotherham GISMO website to improve accessibility of content and ease of navigation when looking for options from the 700 voluntary sector groups operating across the borough.
- investment in health champions to support e supported by volunteer health ambassadors who spread the 'Right Care Right Time' message, use of Pharmacy First and Prescription Waste Management. This approach has effectively targeted communities where there has been a high incidence of attendance to A&E and the model will be further developed to expand it into other deprived communities in Rotherham.

3.9 *(2) Roll out our integrated locality model 'The Village' pilot*

- 'The Village' pilot commenced in July 2016 and is an integrated community health and social care service model based out of the Clifton/St. Anne's health centre on Doncaster Gate, close to the town centre.
- The pilot covers a patient population of 31,000 with the aim to ensure that people receive coordinated care from a single case management plan and there is a nominated lead professional.
- A multi-disciplinary team incorporating district nurses, social workers, occupational therapists and community link workers work collaboratively to support people remain in the community (including in care homes) and track when they are admitted into hospital with the aim to facilitate a faster and safer discharge back home. This approach is designed to improve people's independence and resilience as well as preventing acute hospital admissions.



- The effectiveness of the service is currently being evaluated by an independent organisation with a report due in July 2017. The aim is to learn from the pilot and apply the positive aspects when rolling services out to the other six GP clusters, recognising that each area will have its own challenges and nuanced solutions. The GP clusters will form part of the proposed three localities for Rotherham covering North, Central and South areas of the borough defined by the Rotherham Together Partnership.

### 3.10 (3) *Urgent and Emergency Care Centre*

- The new Urgent and Emergency Care Centre at the Rotherham hospital will open in July 2017 and will be the single point of access and triage for urgent cases. It will use an innovative multi-disciplinary approach to reduce waiting times, support patient flow through the hospital and improved patient experience
- The centre will accommodate social workers, mental health teams, care coordination teams and voluntary sector provision so that people can be instantly referred, following triage to the right pathway, if they do not require A&E services.
- The performance targets are for adult patients to be assessed/triaged within 20 minutes and children within 15 minutes.
- The new delivery model is expected to reduce admissions saving £30m over the next ten years.
- Running alongside the Urgent and Emergency Care Centre will be the expansion of the Adult Mental Health Liaison Service. This provides 24 hour mental health care to patients who attend the hospital and the initial model has been very successful. The aim is to reduce waiting times, admissions, re-admissions and length of stay for patients with dementia or experiencing crisis by enhancing the knowledge and skills of hospital staff.

### 3.11 (4) *24/7 Care Co-ordination Centre*

- The 24/7 Care Coordination Centre aims to act as a central point of access for health professionals and patients into hospital and community based urgent care services. It currently takes 4,000 calls per month.
- The purpose is to effectively manage system capacity, carry out initial assessment and deploy appropriate teams to provide support, avoid potential hospital admissions and ensure people are in the most appropriate care setting.
- The aim is to expand the scope to include mental health, voluntary and social care sectors, improving access to patients through a comprehensive directory of services, driving efficiency and cutting down waste.

### 3.12 (5) *Specialist Reablement Centre*

- The aspiration is to develop a more integrated approach to the provision of intermediate care services for those patients who cannot be treated at home, but do not need to be treated in a hospital setting.

- It is hoped to locate all rehabilitation services on a single site away from the hospital to create an environment that supports integrated working. This approach should be more cost efficient through better deployment of professionals supporting an integrated multi-disciplinary way of working. It will also enable people to remain in the community longer.

### 3.13 Primary Care

- The partners will work with GP practices to transform services over the next five years to improve consistency and equality in access to services, provide a seamless pathway for patients with GPs as the linchpin for care and support patients to self-manage their conditions utilising available technology. A separate plan addressing the requirements of the GP Forward View has been produced by the Rotherham CCG with the following priorities:
  - Implementing a quality contract for general practice
  - Every practice undertaking productive general practice by March 2017
  - Developing the primary care workforce
  - Developing the Federation arrangements in Rotherham to strengthen general practice
  - Roll-out of telehealth and other IT to support general practice capacity

### 3.14 Implementation of the Integrated Health and Social Care Place Plan is driven by key enablers:

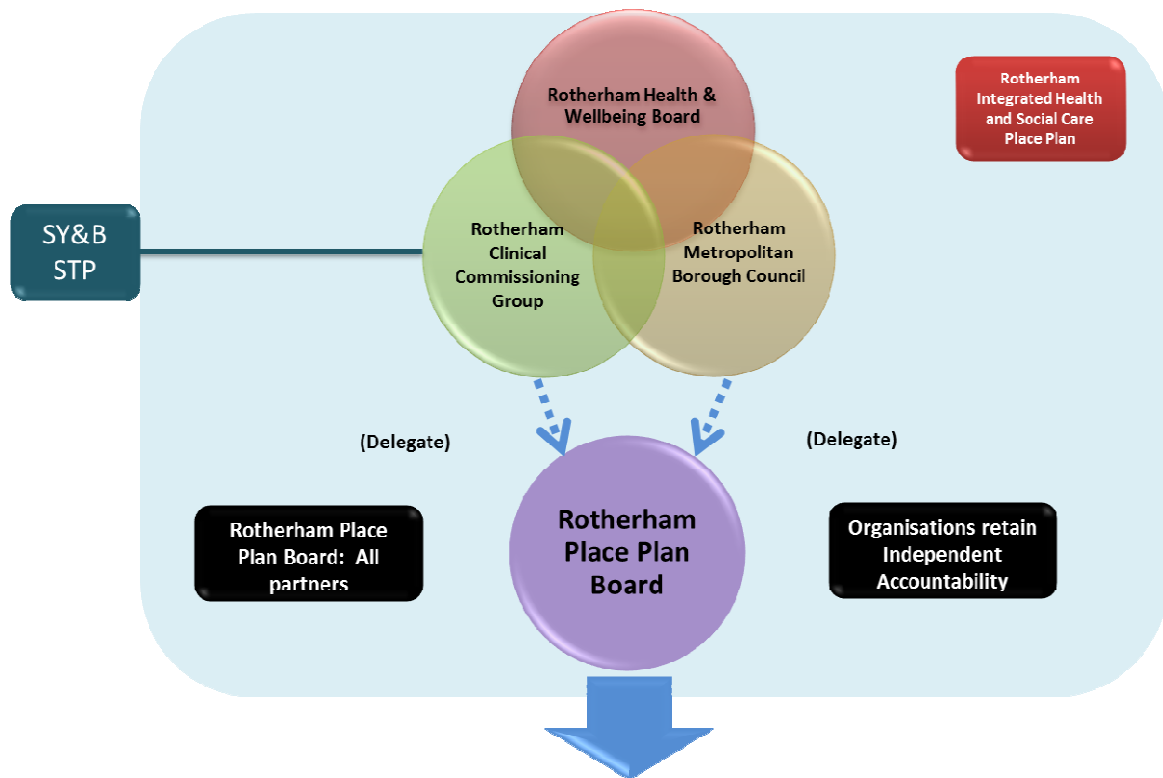
- making best use of public buildings and resources
- make best use of technology and systems integration
- working together and sharing information will become the norm
- encourage self-management and wellbeing through the use of personal technology e.g. Apps, Fitbits etc.

## 4. Governance – Rotherham Accountable Care System

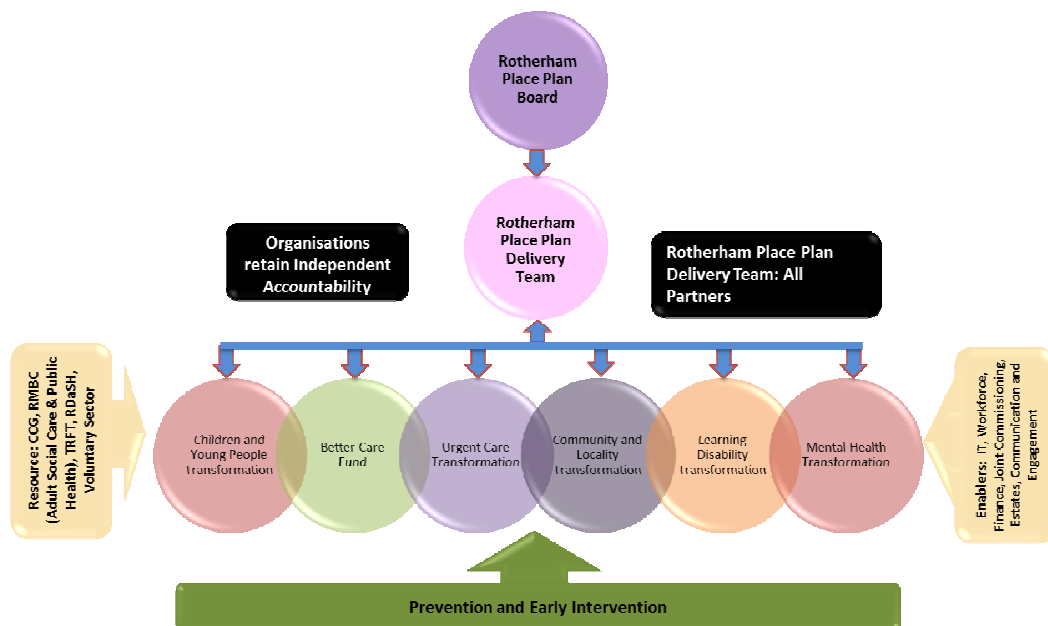
- 4.1 In order to oversee the delivery of the Rotherham Integrated Health and Social Care Place Plan and to comply with the deadline for creating an Accountable Care Partnership by September 2017 outlined in the South Yorkshire and Bassetlaw STP, new governance arrangements have been created. These have been co-produced in consultation with key stakeholders from across the partnership, elected members and the Health & Wellbeing Board.
- 4.3 Partners in Rotherham have formed an Accountable Care System for the borough, which will meet the requirements of the South Yorkshire and Bassetlaw STP. This new governance is underpinned by specific terms of reference. Overall ownership and strategic direction will rest with the existing Rotherham Health and Wellbeing Board and the new Rotherham Place Plan Board will report progress here.

- 4.4 The Rotherham Place Plan Board will focus on delivery of the Integrated Health and Social Care Place Plan. The Board will be co-chaired by Sharon Kemp (Chief Executive, RMBC) and Chris Edwards (Chief Officer, RCCG). Councillor David Roche (Cabinet Member for Adult Care & Public Health) and Dr Richard Cullen (Chair and Chair of the Strategic Clinical Executive), will be in attendance at all meetings in a participatory and oversight capacity for both the Council and the CCG respectively. Operational activity will be driven by the Rotherham Place Plan Delivery Team who will report into the Rotherham Place Plan Board. This is illustrated by the two diagrams below.

## Rotherham Integrated Health and Social Care Place Plan Rotherham Place Plan Board



## Rotherham Integrated Health and Social Care Place Plan Rotherham Place Plan Delivery Team



4.4 Decision making on the Rotherham Accountable Care System has been shaped by principles that it will:

- focus on people and places rather than organisations, pulling pathways together and integrating them around people's homes and localities.
- actively encourage prevention, self-management and early intervention to promote independence and support recovery, and be fair to ensure that all the people of Rotherham can have timely access to the support they require to retain independence.
- design pathways together and collaborate, agreeing pathways once collectively, to make current and future services work better.
- be innovative, using international evidence and proven best practice to shape pathways to achieve the best outcomes for people in the most cost effective way.
- strive for the best quality services based on the required outcomes within the resource available.
- be financially sustainable and this must be secured through plans and pathway reform.
- join budgets together so health, care and support services are bought once for a place in a joined up way.

4.5 Key stakeholders will work together to maximise the utilisation of Rotherham resources.

- Place Based Commissioning, pathway re-designs and delivery of services will be overseen by all partners sharing our resources.
- Pathways will be designed around the needs of people to meet needs as set out in the Health and Wellbeing Strategy.
- All partners, whilst retaining independent organisational accountability, will be represented on the Rotherham Place Plan Board and will be expected to collaborate to oversee delivery.
- The Rotherham Place Plan Board is the Accountable Care System Board, but for simplicity it will be called the Rotherham Place Plan Board.
- Key delivery of the plans (e.g. winter planning/BCF oversight) will be overseen by the whole system.
- Elements of certain pathways will need collaboration outside of Rotherham.

## 5. Timetable for Delivery

5.1 The Rotherham Integrated Health and Social Care Place Plan contains a high level implementation plan from April 2016 – March 2020 for each of the five priority areas. The implementation plan was drafted for submission in October 2016 and was predicated on the basis of what could be achieved within existing budget allocation and within a sliding scale of anticipated transformational funding from the Sustainability and Transformation Programme.

- 5.2 To date, the South Yorkshire and Bassetlaw STP has not received transformational funding to be allocated to each of the Place Plans. Consequently, the Rotherham Plan and anticipated delivery timescales are predicated on the 'as is' basis, though this section of the plan is currently being reviewed and more detailed and accurate delivery plans formulated.
- 5.3 In order to draw down the Sustainability and Transformation Programme funding from the STP, it will not just be sufficient for the Rotherham Integrated Health and Social Care Place Plan partners to create the Accountable Care System, it will be fundamental for the collective to drive forward the ambitions outlined in the Rotherham Plan - *A new perspective 2025*. This will obviously focus on the game changer for integrated health and social care, but there will be a stronger role to play with regard to the wider contribution to other priorities in terms of building stronger communities, skills and employment, a place to be proud of and the town centre.

## **6. Recommended proposal**

- 6.1 Cabinet to note the content of the Rotherham Integrated Health and Social Care Place Plan and to support the priorities and delivery of outlined activity

## **7. Consultation**

- 7.1 The content of the Integrated Health and Social Care Place Plan has been informed following extensive co-production between the partner organisations and various draft iterations have been shared with the Health & Wellbeing Board during 2016/17 (1 June, 16 November and 11 January 2017).
- 7.2 The construction and agreement of the governance arrangements to form the Accountable Care System has involved all of the Chief Officers from all of the partner organisations along with their governing bodies and wider stakeholders.

## **8. Timetable and Accountability for Implementing this Decision**

- 8.1 The first meeting of the Rotherham Place Plan Board in shadow form will be held in July 2017. The aim is to formally meet from 1 April 2018 as a fully constituted body.

## **9. Financial and Procurement Implications**

- 9.1 There are no immediate financial and procurement implications in terms of the composition of the Integrated Health and Social Care Place Plan and the creation of the Accountable Care System. However, as the implementation of the key priorities contained within the Plan progresses, then there will be future financial implications for the Council, and partner organisations, which will need to be considered within the context of the Council's overall financial strategy.

## **10. Legal Implications**

- 10.1 There are no immediate legal implications in terms of the composition of the Integrated Health and Social Care Place Plan Board and the creation of the Accountable Care System. As the implementation of the key priorities contained within the Plan progresses, however, it is likely there may be future legal implications for the Council and partner organisations.

## **11. Human Resources Implications**

- 11.1 There are no immediate human resources implications. However, as the implementation of the key priorities contained within the Integrated Health and Social Care Place Plan progress, specifically the detailed design to inform the roll out of integrated locality working, then human resources implications are likely to emerge.

## **12. Implications for Children and Young People and Vulnerable Adults**

- 12.1 The Integrated Health and Social Care Place Plan is an all age approach. The requirements for activity to support and positively improve the health, wellbeing and life chances of children and young people as well as vulnerable adults are paramount to delivering the vision and the key priority objectives of the Plan.

## **13. Equalities and Human Rights Implications**

- 13.1 There are no known adverse equalities or human rights implications from implementing the Integrated Health and Social Care Place Plan.

## **14. Implications for Partners and Other Directorates**

- 14.1 The Integrated Health and Social Care Place Plan is a co-produced document with partners across the Rotherham health and social care system. The benefits of the approach and expectations from the partners to support attainment of the vision and delivery of key priorities are clearly articulated within the Plan.

## **15. Risks and Mitigation**

- 15.1 The primary risks regarding the Integrated Health and Social Care Place Plan relate to the ability of the five priorities to be delivered within the original specified time frame outlined within the Plan as this was predicated on a range of scenarios including identification of additional funding through the Sustainability and Transformation Programme which has not yet materialised.

- 15.2 The creation of robust governance arrangements, clear commitment from partners to see through on delivering the priorities and the drive towards providing sufficient resources to support activity should mitigate these risks. The creation of the Accountable Care System may also unlock future Sustainability and Transformation Programme funding to increase the pace and scale of delivery. In addition, emerging risks will be captured via an effective risk log and fed up the governance chain to ensure resolution and traction.

**16. Accountable Officer(s)**

Assistant Director of Strategic Commissioning: Nathan Atkinson

Approvals Obtained from:-

Finance Manager: Mark Scarrott

Principal Officer/Contracts Solicitor (Legal): Neil Concannon/Moira Cooper

Senior Category Manager (Procurement): Ian Murphy

Human Resources Business Partner: Odette Stringwell

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